

## **HIV HEALTH SERVICES PLANNING COUNCIL Executive Committee**

### **Meeting Minutes**

May 13, 2021, 3:00 p.m. to 5:00 p.m.

### **Meeting Location:**

Teleconference Meeting Only

**Facilitator:** Kristina Kendricks-Clark – Council Chair

**Scribe:** Paula Gammell - Staff

### **Committee Member Attendees:**

**Via Teleconference:** Kristina Kendricks-Clark – Council Chair, Chelle Gossett - Fiscal Agent, Susan Farrington – Prevention Committee PAC/AdAC Chair, Richard Benavidez – ACC and Council Vice Chair, and Linda Ryan – QAC/NAC Chair

**Members Excused:** Michael Ungeheuer – Governance Chair

**Members Absent:** N/A

**Guests:** N/A

<b>Topic</b>	<b>Minutes</b>
Welcome, Introductions and Announcements	<p>The United States Conference on HIV/AIDS will be held October 28-31, 2021, in Washington D.C.</p> <p>There will be a Zoom presentation on HIV Health Goals While Maintaining Undetectable Status presentation on 6/4/21, at 1 p.m.</p>
<p>May 2021 Agenda Review*</p> <p>March 2021 Minutes Review*</p>	<p>A copy of the May 2021 Agenda was presented for review and approval. Motion to approve the Agenda was made by Susan Farrington with a second by Kristina Kendricks-Clark. As the Fiscal Agent is in the process of reconciling the FY20 February Fiscal Report and it was removed from the Agenda. A copy will be presented at the Council meeting on May 26, 2021. Susan Farrington amended the Motion to approve the Agenda which was with a second by Kristina Kendricks-Clark and approved by consensus.</p> <p>A copy of the March 2021 Executive Committee Minutes was presented for review and approval. Motion to approve the Minutes as presented was made by Kristina Kendricks-Clark with a second by Richard Benavidez and approved by consensus.</p>
<p>State Office of AIDS – Ending the Epidemic Grant Update</p> <p>HRSA – Ending the Epidemic Grant Update</p>	<p>The Fiscal Agent advised that the County was in the process of finalizing claims with the State Office of AIDS.</p> <p>The Fiscal Agent waiting for approval on the second year budget. Proceeding with interviews for Clinic Manager. A new Physician Assistant is starting in mid-May.</p>
Committee Updates:	<p><b>Administrative Assessment Committee (AdAC):</b> The next meeting was scheduled for June 11, 2021. Participants must sign a Confidentiality Agreement to participate. Council Staff will host an AdAC training prior to the meeting so participants can have a better understanding of the process.</p>

Topic	Minutes
	<p data-bbox="688 293 1911 370"><b>Affected Communities Committee (ACC):</b> Reflectiveness is presently at 52.5%.</p> <p data-bbox="688 407 1879 558"><b>Priorities and Allocations Committee (PAC):</b> PAC met and reviewed A copy of the FY10-FY21 Service Priority Historical Data for FY22 Planning was presented. An overview of how the services have been ranked was provided.</p> <p data-bbox="688 597 1854 673">Since FY2014, the following have remained the top four funded services without change.</p> <ul data-bbox="758 716 1906 1292" style="list-style-type: none"> <li data-bbox="758 716 1818 829">• Priority 1: The goal of the Ryan White CARE Program is to keep clients in medical services and as such, ambulatory outpatient medical care is the first priority.</li> <li data-bbox="758 873 1860 1019">• Priority 2: Although there is no waiting list for ADAP at the state level, should there be one, the TGA has ranked ADAP/Prescription Medications as the second highest priority. It has never had any funds allocated however.</li> <li data-bbox="758 1063 1906 1177">• Priority 3: Health Insurance Premium and Cost-Sharing Assistance is ranked number 3, as it is more cost-effective to help pay co-pays than the actual costs of medical services.</li> <li data-bbox="758 1221 1818 1292">• Priority 4: Oral Health Care is the fourth highest priority as oral health care issues can lead to extensive medical issues.</li> </ul> <p data-bbox="688 1333 1892 1370">The remaining 14 regularly funded services have varied in rank depending</p>

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	<p>on changes in the TGA, such as, service availability, increased or reduce funding by other sources, etc.</p> <p>Kristina Kendricks-Clark motioned to keep the ranking the same for FY22 as it is in FY21. The motion was seconded by Richard Benavidez and approved by consensus.</p> <p><b>Quality Advisory Committee (QAC):</b> Council Staff advised that QAC did not meet.</p> <p><b>Needs Assessment Committee (NAC):</b> Council Staff advised that several Needs Assessment Surveys have been conducted and there upcoming survey sessions scheduled.</p>
Set May 26, 2021 HHSPC Agenda*	An updated copy of the May 26, 2021 HHSPC Agenda was presented for review and approval. Motion to approve the Council Agenda as presented was made by Linda Ryan with a second by Richard Benavidez and was approved by consensus.
Technical Assistance	Those needing technical assistance can contact Kristina Kendricks-Clark, Chelle Gossett or Paula Gammell.
Public Comments	There was a discussion regarding meeting platforms after the pandemic ends. At such time it is anticipated that meeting will be required to meet the Brown Act requirements of in-person meetings. Unfortunately, the Brown Act is antiquated legislation due to improvements in technology allowing effective and efficient meetings. However, some individuals do not have the technology to meet virtually as others might.
Adjournment	The meeting adjourned at 3:33 p.m.