

HIV HEALTH SERVICES PLANNING COUNCIL – Needs Assessment Committee (NAC)

Meeting Minutes

June 1, 2021, 3:00 p.m. to 4:30 p.m.

Meeting Location:

Zoom Meeting

Facilitator: Linda Ryan - Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

- Linda Ryan and Ronnie Miranda

Members Absent: Kristina Kendricks-Clark

Guests: Zach B.

Topic	Minutes
Welcome, Introductions and Announcements	<p>Welcome and introductions were conducted.</p> <p>Health Goals While Maintaining Undetectable Status is being presented on Friday, June 4, 2021, at 1:00 p.m.</p> <p>June 5th is HIV Long Term Survivors Day.</p> <p>The United States Conference on HIV/AIDS is being held in Washington D.C., October 28-31, 2021. The event will be held in-person at the Marriot Marquis. Information on scholarships, agendas, abstracts, etc. can be found at https://uscha.life/</p>
Agenda*	<p>Motion to approve the Agenda as presented was made by Linda Ryan with a second by Ronnie and approved by consensus.</p>
March 2021 Minutes*	<p>Motion to approve the Minutes of March 2021 as presented was made by Ronnie Miranda with a second by Linda Ryan and approved by consensus.</p>
NAC Chair Discussion	<p>Linda Ryan is stepping down from the Planning Council due to work conflicts. She presently Chairs the Quality Advisory Committee and Needs Assessment Committee. We are seeking members to Chair these Committees, as well as, the Administrative Assessment Committee and Priorities and Allocations Committee as Susan Farrington is retiring. As a Committee Chair, the Chair is also a member of the Executive Committee which meets the second Thursday of each month from 3 – 5 p.m.</p>
Needs Assessment Survey Update	<p>Council Staff advised that 18 surveys were completed for the Needs Assessment. It represents 9.5% of the target population; young adults between the ages of 18 – 29. The results have been forwarded to the consultant to write the final report. The consultant has other projects as well so it is uncertain when the final report will be</p>

Topic	Minutes
	submitted.
Technical Assistance	If in need of Technical Assistance regarding Committee activities, please contact Council Staff.
Public Comments	Sacramento is now in the less restrictive Orange Tier in the Blueprint for a Safer Economy. There is no confirmation as to when in-person meetings may resume and under what conditions and/or precautions.
Adjournment	Adjourned: 3:25 p.m. Next meeting: September 7, 2021