

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

June 14, 2021, 10:00 a.m. to 12:00 p.m.

Meeting Location:

Via teleconference only

Facilitator: Paula Gammell, Council Staff

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

Dennis Poupart, Jake Bradley-Rowe, Liane Bruckstein, Ronnie Miranda, Tami Emslie, Zach B., and Chelle Gossett (Ex-Officio)

Members Excused: Susan Farrington – Chair

Members Absent: Janet Parker, Tracy Jenkins

Guests: Clarmundo Sullivan, Melissa Willett, Sashi Jit, and Lili Joy

| Topic | Minutes |
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| Welcome, Introductions and Announcements | Announcements: None noted |
| Agenda and Minutes | The Agenda was presented for review and approval. Liane Bruckstein motioned to approve the Agenda as presented which was seconded by Ronnie Miranda. Discussion resulted in changing the Facilitator/Presenter from Farrington to Gammell and the removal of the Telephone Etiquette attachment. Liane Bruckstein |

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| | <p>amended the motion to approve the Agenda with the changes noted. Ronnie Miranda seconded the amended motion which was approved by consensus.</p> <p>A copy of the May 2021 Minutes was presented. Zach B. motioned to approve the Minutes as presented with a second by Dennis Poupart. Motion was approved by consensus.</p> |
| <p>FY22 Part A Grant Allocation Discussion* and Conflict of Interest Declarations</p> | <p>Council Staff presented a copy of the FY20 Part A Final Expenditures, as well as, a copy of the FY20 Part B Final Expenditures. The funding streams have been separated for clarity, transparency and ease of reconciliation.</p> <p>The FY22 Notice of Funding Opportunity (NOFO) was released on Friday, June 11, 2021. The NOFO will cover a three-year funding period with Years 2 and 3 being a Non-Compete Continuation (NCC). A NCC means that the TGA does not have to write a full application but will be required to submit a smaller, Non-Compete Continuation Progress Report, Annual Budget, Work Plan, and Assurances.</p> <p>The maximum amount, known as the “ceiling” amount, that the Sacramento TGA is permitted to apply for is \$3,548,834 for Part A and \$215,938 for Part A MAI. However, the TGA is not guaranteed to receive the ceiling amount. It is unknown if the ceiling amount is for year one or may increase, incrementally, each year.</p> <p>Council Staff clarified Conflicts of Interest for the meeting participants, including guests. Participants not affiliated with Ryan White-funded provider have no Conflicts of Interest. Participants employed by a Ryan White-funded provider have Conflicts with the service categories for which their employer receives funding.</p> <p>No Conflicts: Dennis Poupart, Ronnie Miranda, Zach B. and Lili Joy.</p> <p>Conflicts: Sashi Jit – One Community Health: all services except Child Care Jake Bradley-Rowe – Sunburst Projects: Medical Case Management, MAI,</p> |

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| | <p>Transportation, Food, Child Care, and Mental Health Liane Bruckstein – Harm Reduction Services: Medical Case Management, MAI and Transportation Melissa Willett – Sierra Foothills AIDS Foundation: Ambulatory Care, Oral Health, Health Insurance and Cost Sharing Assistance, Medical Case Management, Mental Health, Transportation and Emergency Financial Assistance. Clarmundo Sullivan – Golden Rule Services: Non-Medical Case Management and Part B MAI Outreach.</p> <p>Discussion noted that service demand for mental health and substance abuse services have increased due to the COVID-19 Pandemic. Food Bank/Home Delivered Meals demand increased as well and may be impacted by changes in CalFresh in September 2021. Discussion included an understanding that FY20’s allocations and expenditures were an anomaly due to the COVID-19 Pandemic and the shelter-in-place order with businesses/agencies discontinuing services.</p> <p>Jake Bradley-Rowe suggested applying a 5% increase across all counties/services categories based on the FY19 Final Allocations/Expenditures and to apply the remaining allocation balance equally across all counties/services.</p> <p>Zach B. accepted Jake Bradley-Rowe’s suggestion and motion to approve it as stated. The motion was seconded by Dennis Poupart and approved by consensus.</p> |
| Technical Assistance | <p>Council Staff advised members that if they are in need of technical assistance, members can reach out to the Council Chair, Committee Chair, Fiscal Agent or Council Staff for assistance.</p> |
| Public Comments | <p>It was noted that Ronnie Miranda, Dennis Poupart and Jake Bradley-Rowe have expressed interest in Chairing this Committee. It was clarified that as a Chair of any Committee, the Chair also participates in the Executive Committee and Council meeting. Chairs must be seated Council Members.</p> |
| Adjournment | <p>11:06 a.m.</p> |