

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

August 25, 2021 10am-12pm
10:05 a.m. to 11:10 a.m.

Meeting Location: Via Teleconference. No in-person meeting.

Zoom Teleconference Info: 1-669-900-6833

Zoom Conference ID: 912 5123 7390

Zoom Passcode: 836671

Facilitator: Richard Benavidez, Council Vice Chair

Scribe: Paula Gammell, County Staff and Emitai Bishop, County Staff.

Council Member Attendees via Teleconference: Charles McDonald, Chelle Gossett, David Contreras, Dennis Poupart, Jake Bradley-Rowe, Janet Parker, Judy Vang, Melissa Willett, Melody Law, Michael Wofford, Minerva Reid, Richard Benavidez, Robyn Learned, Ronnie Miranda, Steve Austin & Williams Rhodes.

Members Excused: Beth Valentine, Kane Ortega, Kristina Kendricks-Clark, Michael Ungeheuer, Rick Myers, Tom Hannon & Zachary Basler

Members Absent: Tracy Jenkins & Tracy Thomas

Guests: Rashida Green, Wanda Vasquez, Becky Gonzales, Tracy Lee, Steven Nicholson, & Lili Carbone Joy.

Topic	Minutes
Welcome, Introductions and Announcements	<p>The NorCal AIDS Cycle has changed from a four-day cycling event to a one-day cycling event. It will be held on Saturday, October 2, 2021 and will be a 100-mile ride.</p> <p>Sunburst Projects is hosting a golf tournament fundraiser on Saturday October 16, 2021 at Haggin Oaks Golf Complex. For more information, go to www.sunburstprojects.org</p> <p>The United States Conference on HIV/AIDS will be held virtually from December 2-3, 2021.</p>
Agenda and Minutes Review*	<p>Motion to approve Agenda as presented was made by Dennis Poupart with a second by Ronnie Miranda. The Fiscal Agent requested to add a discussion about Carryover to the Fiscal Agent Report Section and delete the update regarding the State Office of AIDS' Ending the HIV Epidemic as there is no update this month. Ronnie Miranda amended the original motion with the changes noted. The amended motion was seconded by Dennis Poupart and approved by consensus.</p> <p>Motion to approve Minutes was made by Dennis Poupart with a second by Richard Benavidez. Discussion noted a correction on page 6 of 11 under the State Office of AIDS' Update. On second line, of the fourth paragraph, "and currently" was written twice. Robyn Learned amended the motion to approve the Minutes striking one "and currently" from the Minutes. The amended motion was seconded by Dennis Poupart and approved by consensus.</p>
Presentation: Sacramento Steps Forward	No presenter attended the meeting.
Office of AIDS (OA) Update August 2021	OA is pleased to announce Karin Hill has accepted the Sexual Health and Program Resilience Section Chief (SSM II) position in the HIV Prevention Branch. Previously, Karin operated the Chief of the Business Development Unit, where she managed a team of six Associate Governmental Program Analysts responsible for the fiscal and contractual monitoring of Prevention Branch Funds. As a team, they provided contract

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	<p>oversight, budget and invoice review and analysis, stakeholder training and technical assistance for more than forty-five active contracts totaling appx. \$35 Million in both state and federal funds.</p> <p>Additionally, her program leads all aspects of contract development and amendments for the branch ensuring that contract documents met CDPH submission requirements. Her team worked closely with HIV Prevention program partners to ensure that prevention funds were utilized appropriately to meet program and data collection requirements.</p> <p>For the past year, Karin has successfully operated as the Action Chief of the Business Innovation Section, where she had the opportunity to utilize program and fiscal data to complete complex reporting submissions per Federal Financial Report and the National HIV Prevention Monitoring and Evaluation Report. In this role she was able to partner with the Acting Prevention Branch Chief on strategies to increase internal communication and program monitoring at the branch level.</p> <p>August 31-International Overdose Awareness Day: International Overdose Awareness (IOA) Day is the world’s largest annual campaign focused on bringing responsiveness to one of the largest public health crises, overdose. This day is meant to educate the public about the issue of fatal and non-fatal overdose, promote discussion around overdose prevention and drug policy, prevent and reduce drug related harm and provide information on the range of support services available. In addition to the educational goal of IOA, it also offers an opportunity to grieve and acknowledge loved ones lost and sends a message to current and former users, that they are valued.</p> <p>COVID-19: OA is committed to providing updated information related to COVID-19. We have disseminated a number of documents in an effort to keep our clients and stakeholders informed.</p>

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	<p>Please refer our OA website at www.cdph.ca.gov/programs/cid/doa/pages/oamain.aspx, to stay informed.</p> <p>Racial Justice and Health Equity: The Racial & Health Equity (RHE) workgroup aims to gain insight and understanding of racial and health equity efforts throughout the California Department of Public Health (CDPH) and take next steps toward advancing RHE in our work. The workgroup convened in July and focused on how a safe workplace can be achieved. The workgroup continues to improve OA policy and practices to support RHE and increase OA knowledge and attitude on RHE among leadership and staff.</p>
CPG/HIV/STI Prevention Updates	<p>The California Planning Group (CPG) is recruiting for new members for the 2021 year (3-year membership term) for the following focused priority populations:</p> <ul style="list-style-type: none"> ❖ Transmasculine ❖ Transwomen of color ❖ Non-binary ❖ Black cisgender women who are either living with HIV or HIV negative ❖ Latina cisgender women living with HIV ❖ Young gay or bisexual men of color ❖ Disabled men, women, and non-binary populations at risk of or living with HIV <p>The goals, activities, and focus of the CPG are intended to be in alignment with the strategies outlined in California’s Integrated Plan for eliminating HIV, STD, and HCV. The members are arranged into committees: Executive and Membership Committees and working committees, which are developed based on the strategies within CDPH’s plan for eliminating HIV, STD, HCV and the emerging needs of the community. The members of these committees will recommend updates to the Integrated Plan, as necessary.</p> <p>ADAP has added some mental health and gender affirming medications to their formulary.</p>

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	<p>The Sacramento County Sexual Health Clinic is now open five days a week for HIV services.</p>
<p>County Budget Input/Feedback</p>	<p>In June, the Board of Supervisors approved a Community Engagement Plan for the FY 2022-23 budget. As part of that process, they are asking the County’s advisory boards and commissions to identify their priorities and needs relative to the County’s budget.</p> <p>Discussion and feedback focused round the pandemic and the concern that Health Services have been flat-funded. Housing is also an area of concern.</p>
<p><u>Fiscal Agent Reports</u> Monthly Fiscal Report*</p>	<p>The FY21 June Part A Monthly Fiscal Report, FY21 June Part B Monthly Fiscal Report and FY21 June COVID Monthly Fiscal Report were presented for review and approval. Motion to approve the three reports as presented was made by Dennis Poupart with a second by Richard Benavidez and approved by consensus.</p> <p>HRSA Part A Ending the Epidemic Update: The HRSA EtHE carryover is being submitted. The Clinic is now open five days a week for HIV services. Construction on the new exam rooms is scheduled to begin in September.</p> <p>The HRSA Part A Carryover is due to be submitted to HRSA. There is approximately \$377,518 available to carryover. The Fiscal Agent recommends allocating \$7,518 to Emergency Financial Assistance and splitting the remaining funds equally between ambulatory care, mental health and medical case management. Motion to approve the carryover as recommended by the Fiscal Agent was made by Jake Bradley-Rowe with a second by Janet Parker and approved by consensus.</p> <p>The FY21 1ST Quarter Fiscal Agent Report was presented. If anyone has any questions, please contact the Fiscal Agent.</p>

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Committee Updates	<p>Administrative Assessment Committee: Council Staff advised that the next meeting will be held on 11/19/2021 at 10 a.m.</p> <p>Affected Communities Committee: Richard Benavidez Chair Reflectiveness Update: The Council is presently 45.8% reflective. There were several new members appointed which will change the rate slightly but we will still exceed the mandated 33%.</p> <p>The Committee reviewed the FY21 ACC Brochure, FY21 Council Brochure, and FY21 Council Recruitment Flyer and created a new RW Services Flyer which were presented for approval. Changes to the existing brochures included an update in the funding amount on the Federal Disclaimers and updating the Ryan White Providers. Motion to approve the four documents as presented was made by Dennis Poupart with a second by Richard Benavidez. Motion was approved by consensus.</p> <p>Priorities and Allocations: Council Staff advised that the next meeting will be held on 9/13/2021. Reallocation will be discussed at that time.</p> <p>Quality Advisory Committee: Council Staff advised that the next meeting will be held on 9/7/2021 and the Committee will be reviewing the Support Services Standard.</p> <p>Needs Assessment Committee: Council Staff advised that the next meeting will be held on 9/7/2021 and the Committee will be reviewing the Needs Assessment Survey Tool.</p> <p>Governance: Votes were counted and the new Chairs of the Committees are:</p> <ul style="list-style-type: none"> ❖ AdAC: Richard Benavidez ❖ PAC: Jake Bradley-Rowe ❖ NAC: Ronnie Miranda ❖ QAC: Richard Benavidez

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Binder Updates	Binder Updates FY21 RW Provider Directory Update 7/12/2021 FY21 RW Provider Profiles FY21 Service Matrix HHSPC Roster 7/19/2021
Technical Assistance Needs	Please contact Richard Benavidez for any technical needs, if he can't be reached for any Reason, please Paula Gammell and/or Chelle Gossett.
Public Comments	
Adjournment	Meeting adjourned 11:10 am Next meeting: September 22, 2021