

HIV HEALTH SERVICES PLANNING COUNCIL Executive Committee

Meeting Minutes

September 9, 2021, 3:00 p.m. to 5:00 p.m.

Meeting Location:

Teleconference Meeting Only

Facilitator: Kristina Kendricks-Clark – Council Chair

Scribe: Paula Gammell - Staff

Committee Member Attendees:

Via Teleconference: Kristina Kendricks-Clark – Council Chair, Chelle Gossett - Fiscal Agent, Richard Benavidez – ACC and Council Vice Chair, Jake Bradley-Rowe –PAC Chair, Richard Benavidez - AdAC Chair, Richard Benavidez – QAC Chair, and Ronnie Miranda - NAC Chair

Members Excused: Michael Ungeheuer – Governance Chair

Members Absent: N/A

Guests: N/A

Topic	Minutes
Welcome, Introductions and Announcements	<p>The NorCal AIDS Cycle has been switched to a one-day event on Saturday, October 2, 2021. The event will have four different routes of varying distances, up to 100 miles.</p> <p>The California Planning Group will be meeting in October.</p>
<p>September 2021 Agenda Review*</p> <p>August 2021 Minutes Review*</p>	<p>A copy of the September 2021 Agenda was presented for review and approval. Motion to approve the Agenda was made by Richard Benavidez with a second by Jake Bradley-Rowe. Council Staff advised that the review of Service Standard 04 and the Needs Assessment Survey Tool can be removed from the agenda as they were tabled by their respective committees for further edits. Richard Benavidez amended the Motion to approve the Agenda with the changes noted. Jake Bradley-Rowe seconded the Amended Motion and approved by consensus.</p> <p>A copy of the August 2021 Executive Committee Minutes was presented for review and approval. Motion to approve the Minutes as presented was made by Richard Benavidez with a second by Jake Bradley-Rowe. Discussion noted one correction on page 2. The first line is corrected to read: Richard Benavidez advised that <i>he</i>.... Richard Benavidez amended the Motion to approve the Minutes with the changes noted. Jake Bradley-Rowe seconded the Amended Motion and approved by consensus with one abstention.</p>
<p>FY21 July Part A Fiscal Report*</p> <p>FY21 July Part B Fiscal Report*</p>	<p>A copy of the FY21 Part A and Part B Fiscal Reports were presented for review and approval.</p> <p>Part A: Expenditures should be at 41%. El Dorado is at 43.6% and Placer at 33%. Sacramento is at 33.6% for direct expenditures. Overall, direct expenditures in the TGA are 34.2%. Direct expenditures and the grantee</p>

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FY21 July COVID Fiscal Report	<p>expenditures are 33.03%. However, there are some outstanding provider invoices and the Fiscal Agent bills quarterly.</p> <p>Part B: Expenditures should be at 33%. Yolo is at 34.5% and Alpine/Sacramento is at 20.9% for direct expenditures. Overall, direct expenditures in the TGA are 21.8%. Direct expenditures and the grantee expenditures are 21.82%. However, there are some outstanding provider invoices and the Fiscal Agent bills quarterly.</p> <p>Motion to approve the Part A and Part B Monthly Reports as presented was made by Jake Bradley-Rowe with a second by Ronnie Miranda and approved by consensus.</p> <p>A copy of the FY21 COVID Fiscal Report was presented for informational purposes. El Dorado and Placer Counties have spent 100% of their funds. Sacramento is at 26.5% for direct expenditures. Overall, direct expenditures in the TGA are 34.56%. The grantee does not receive funding from this funding source for administrative costs. Discussion included the potential need for increased direct client services as COVID-related assistance, such as the Moratorium on Rent, increased unemployment benefits and increased CalFresh benefits are ending.</p>
State Office of AIDS – Ending the Epidemic Grant Update	<p>The Wellness without Walls mobile van is still on track to be up and running in November. The County completed the RFP process for the Ending the HIV Epidemic Wraparound Services.</p>
HRSA – Ending the Epidemic Grant Update	<p>The Fiscal Agent is in the process of re-submitting the carryover request.</p>

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Set September 22, 2021 HHSPC Agenda*	A copy of the September 22, 2021 HHSPC Agenda was presented for review and approval. The Council Agenda amended to reflect the deletion of the review of Service Standard 04, Needs Assessment Survey Tool and Bylaws. Motion to approve the amended Council Agenda was made by Richard Benavidez with a second by Jake Bradley-Rowe and was approved by consensus.
Technical Assistance	Those needing technical assistance can contact Kristina Kendricks-Clark, Chelle Gossett or Paula Gammell.
Public Comments	None noted.
Adjournment	The meeting adjourned at 4:16 p.m.