

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

December 08, 2021 10am-12pm
10:03 a.m. to 11:28 a.m.

Meeting Location: Via Teleconference. No in-person meeting.

Zoom Teleconference Info: 1-669-900-6833

Zoom Conference ID: 912 5123 7390

Zoom Passcode: 836671

Facilitator: Kristina Kendricks-Clark and Richard Benavidez

Scribe: Paula Gammell, County Staff and Emitai Bishop, County Staff.

Council Member Attendees via Teleconference: Ashakie Phillips, Charles McDonald, Chelle Gossett, Dennis Poupart, Jake Bradley-Rowe, Janet Parker, Kristina Kendricks-Clark, Melissa Willett, Melody Law, Richard Benavidez, Ronnie Miranda, Steve Austin, Tom Hannon, Tracy Thomas, Williams Rhodes, Kane Ortega and Zachary B.

Members Excused: Michael Ungeheuer, Michael Wofford, Judy Vang, and Tracy Jenkins.

Members Absent: Beth Valentine, David Contreras, and Minerva Reid

Guests: Becky Gonzales, Tara Raoufi

Kane Ortega

Topic	Minutes
Welcome, Introductions and Announcements	<p>Ronnie Miranda reported that the United States Conference on HIV/AIDS was held virtually on December 2-3 2021. It was originally scheduled to be in Washington D.C.</p> <p>The next conference will be held October 8-11, 2022, in San Juan, Puerto Rico.</p> <p>COVID-19 vaccines or booster shots are available at HRS on Thursdays from 3pm-6pm. Flu Vaccine are also available. No appointments necessary.</p> <p>COVID-19 boosters or vaccines are also available at One Community health.</p> <p>Richard Benavidez reported that the World AIDS Day event was very successful with approximately 170 people in attendance. There were speakers and quilt panels. There is also a display at the Arden Fair Mall.</p>
December 2021 Agenda* Minutes Of October 2021*	<p>Motion to approve Agenda as presented was made by Kane Ortega with a second by Melissa Willett.</p> <p>Motion to approve Minutes as presented was made by Ronnie Miranda with a second by Richard Benavidez and approved by consensus.</p>
Recognition Event	<p>Kristina Kendricks-Clark acknowledged Council Members whose terms are expiring on December 31, 2021, including Beth Valentine, Chelle Gossett, Richard Benavidez, Steven Austin, David Contreras, Rick Myers, Michael Ungeheuer, and Zach B. Thank you for your many years of service.</p>
Council Chair Vote:	<p>There was one candidate, Richard Benavidez for Council Chair. 12 people voted and it was unanimous that Richard Benavidez was elected the new Council Chair with duties starting immediately. CONGRATULATIONS.</p> <p>Richard's election as Council Chair vacates his position as Vice Chair. Please let Council Staff know if you're interested in Vice Chair by 1/15/2022 as there will be a vote for Vice Chair at the January Council meeting.</p>

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Ending the HIV Epidemic in a Primary Care Setting	<p>Vanessa Stacholy advised that Sacramento County’s Primary Care Services is applying for funding from HRSA.</p> <p>This grant is for 2 years with \$325,000 for each year. This grant will help to decrease HIV in Sacramento County. Primary Care Services will collaborate with the Sexual Health Clinic and the Sexual Health program. Primary Care patients identified with HIV will be transferred to the Sexual Health Clinic for services. It will help with more outreach to the public. It will also help with the mobile van to maximize services with the hard-to-reach populations, i.e., homeless. The mobile van will have Mental Health providers and Case Managers. Case management is also provided to the Sexual Health Clinic patients. Currently the Sexual Health Clinic has 19 HIV clients. This grant will pay for PrEP.</p> <p>Richard Benavidez asked: How can the council support the Mobile Van? Vanessa: Letters of support. They can be taken to the partners, to show the community is dedicated to ending the epidemic.</p> <p>If you want to write a letter of support, you may do so but please make sure it’s an independent letter and not affiliated with the council or any group.</p>
Office of AIDS (OA) December Update	A copy of the December OA Voice was not available at the time of the Council meeting. Any updates for the Office of AIDS will be sent by Council Staff via Email.
CPG/HIV/STI Prevention Updates	<p>SacWISH will meet next on January 19, 2022.</p> <p>There has been a shift in some County HIV/STI Prevention Staff.</p>
October Fiscal Agent Reports: Part A Monthly Fiscal Report* Part B Monthly Fiscal Report	<p>The Fiscal Agent Part A October Monthly Fiscal report was presented for review and approval. Motion to approve the Part A Fiscal Report was made by Ronnie Miranda with a second by Dennis Poupart and approved by consensus.</p> <p>A copy of the FY21 October Part B Monthly Fiscal Report was unavailable for the</p>

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<p>COVID Monthly Fiscal Report</p> <p>Ending the HIV Epidemic Updates</p>	<p>meeting.</p> <p>A copy of the FY21 October COVID Monthly Fiscal Report was presented for informational purposes.</p> <p>SOA Ending the HIV Epidemic and HRSA Part A Ending the Epidemic Updates:</p> <ul style="list-style-type: none"> • The County is proceeding with hiring additional staff. A job offer had been extended to a candidate for the Health Educator position to assist with the Planning Council responsibilities. Although the candidate initially accepted, the candidate has since declined the position. • The mobile van is still awaiting completion. • The build-out has been delayed due to a change in contractor.
<p>Committee Updates</p>	<p>Administrative Assessment Committee: The Administrative Assessment Committee conducted the mid-year FY21 assessment on November 19, 2021. A copy of the findings was presented for informational purposes.</p> <p>Affected Communities Committee: The Committee met and reviewed the Positive Advocate newsletter which is expected to be released in January 2022. The Committee is looking for Council training suggestions. Suggestions can be given to Richard Benavidez or Council Staff. Robyn Learned and Ricky Myers have both resigned from the Council.</p> <p>Priorities and Allocations: The Committee did not meet in November. As the Committee has completed its primary functions, the Committee is not expected to meet until January and/or February 2022.</p> <p>Quality Advisory Committee: The Quality Advisory Committee met and discussed the annual Post Card Survey.</p>

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Bylaws*	<p>The committee is going to distribute post cards in an attempt to obtain a 25% response from each service category. The Committee is waiting for an update on the State's Standards of Care regarding HRSA's change in eligibility verification requirements. Once an update from the State has been received, the Committee will move forward with updating the TGA's various service standards.</p> <p>Needs Assessment Committee: NAC met and reviewed the Needs Assessment Survey Tool. The suggestions were accepted with the understanding that it will be presented and reviewed at the Executive Committee meeting in January 2022.</p> <p>Governance: The Governance Committee reviewed the Council Bylaws which were presented for review and approval. Suggested changes in the Bylaws were in Section 3.10 Attendance, Section 5.4 Executive Committee, and Section 6.5 Parliamentary Procedure. Motion to approve the Bylaws as presented was made by Dennis Poupart with a second by Zach b. Motion passed by consensus.</p>
Binder Updates	Please contact Council Staff and/or Paula for any updates. Council Roster will be updated twice a year. (March and September).
Technical Assistance Needs	Please contact Richard Benavidez for any technical needs. Please send an email in advance with the nature of your call so that he will be better prepared to answer your question. If Richard can't be reached for any reason, please contact Paula Gammell or Chelle Gossett.
Public Comments	Ronnie Miranda is stepping down from the Affected Communities Committee and Quality Advisory Committee as he is returning to school. He will continue to Chair the Needs Assessment Committee and participate in both the Executive Committee and Council meetings.
Adjournment	Meeting adjourned 11:28 am Next meeting: January 26, 2022

