

# **HIV HEALTH SERVICES PLANNING COUNCIL**

## **Meeting Minutes**

February 23, 2022 10am-12pm  
10:05 a.m. to 11:15 a.m.

**Meeting Location: Via Teleconference. No in-person meeting.**

Zoom Teleconference Info: 1-669-254-5252

Zoom Conference ID: 161 057 8708

Zoom Passcode: 454131

**Facilitator:** Richard Benavidez, Council Chair

**Scribe:** Paula Gammell and Emitai Bishop, County Staff.

Meeting Invitees: Jose Emmanuel Vega Sacramento LGBTQ Center

**Council Member Attendees via Teleconference:** David Contreras, Jake Bradley-Rowe, Janet Parker, Judy Vang, Kane Ortega, Kristina Kendricks-Clark, Melody Law, Michael Wofford, Richard Benavidez, Ronnie Miranda, Tracy Thomas, William Rhodes, and Zachary B.

**Members Excused:** Chelle Gossett, Dennis Poupart, and Tracy Jenkins

**Members Absent:** Ashakie Phillips, Beth Valentine, Charles McDonald, Melissa Willett, Michael Ungeheuer, Minerva Reid, Steve Austin, and Tom Hannon

**Guests:** Tara Raoufi, Tracy Lee, Jose Vega, Wanda Vasquez, Chynell Freeman, Sriya Chinnam, Sofia Jauregui, Silas Debroux, Karla Cornejo Argueta, and Rashida Green

Topic	Minutes
Welcome, Introductions and Announcements	<p>Sunburst Clinic is now open and offering free HIV and STI testing Monday-Friday 8-6pm            Jake Bradley-Rowe is staying on as the Executive Director of Sunburst Projects.</p> <p>Golden Rule Services is hiring for PrEP Navigator.</p>
Chair Appointments	<p>Richard Benavidez appointed three new Committee Chairs:</p> <ul style="list-style-type: none"> <li>• Zach B. is the new Chair of the Affected Communities Committee</li> <li>• Melissa Willett is the new Chair of the Administrative Assessment Committee</li> <li>• Janet Parker is the new Chair of the Quality Advisory Committee</li> </ul> <p>Tracy Thomas inquired as to what constitutes quorum for the Council meetings. One-third of the seated members being in attendance constitutes quorum for the Council and its sub-committee meetings. Sub-committees also maintain rosters and require quorum to approve work product.</p> <p>A Committee Roster Matrix was included in this month’s Council documents so people can identify sub-committee members.</p>
Agenda and Minutes Review*	<p>Motion to approve the February 2022 Agenda was made by Zach B. with a second by Jake Bradley-Rowe. Motion was approved by consensus.</p> <p>Motion to approve January 2022 Minutes was made by Ronnie Miranda with a second by Janet Parker. It was noted that on Page 3 of 7, in the third sentence, that there were incomplete sentences. Council Staff will update the Minutes. Corrected Minutes were approved by consensus.</p>
Presentation: Jose Emmanuel Vega Sacramento LGBTQ Center	<p>The Sacramento LGBT Center began in 1978 as the Lambda Community Fund. They now have two Sacramento locations: 1015 20th Street Lavender Heights and 7725 Stockton Blvd.            It is Sacramento’s oldest nonprofit tax deductible charity serving the needs of the LGBTQ community.</p> <p>Services include:</p> <ul style="list-style-type: none"> <li>• Temporary housing</li> <li>• Mental Health Services</li> <li>• Provide LGBTQ+ youth a safe and brave space for social and emotional support through mental health respite and peer mentorship</li> </ul>

Topic	Minutes
	<ul style="list-style-type: none"> <li>• Showers and Laundry</li> <li>• Food and Clothing Closet</li> <li>• Survival Supplies</li> <li>• Outlets for Phone Charging, Computer Lab &amp; Wi-Fi</li> <li>• LGBTQ+ Library</li> <li>• Art Projects and Life-Skills Workshops</li> <li>• HIV/HCV Testing and counseling including FREE HIV home test kits.</li> <li>• At home HIV, STI testing.</li> <li>• Provides Condoms, lube &amp; other things.</li> <li>• Monthly legal Lambda clinic</li> <li>• Monthly legal name changes workshops</li> <li>• Test kit packages will be unmarked and discreetly labeled.</li> </ul> <p>Any questions please contact Jose Emmanuel Vega at <a href="mailto:jose.vega@saccenter.org">jose.vega@saccenter.org</a> or via telephone at 916-442-0185 work; 918-813-8993 cell. Or you can Email <a href="mailto:marcy.basila@saccenter.org">marcy.basila@saccenter.org</a> or call 916-442-0185 ext. 100.</p>
Office of AIDS (OA) Update February 2022	Tracy Lee with the State Office of AIDS provided an overview of the February 2022 OA Voice. Questions regarding the OA Voice can be directed to <a href="mailto:Angelique.skinner@cdph.ca.gov">Angelique.skinner@cdph.ca.gov</a> .
CPG/HIV/STI Prevention Updates	<p>The County of Sacramento has received PrEP Funding through 2022 and will soon be hiring for a variety of positions.</p> <p>The mobile van has been received. Sacramento County Primary Health Services is in the process of registering it with the State and Federal Government as a mobile clinic site. We can begin providing services after April 1<sup>st</sup> and the registration process is complete.</p> <p>Sunburst Projects is launching a promotion Ending the HIV Epidemic testing campaign.</p>
<u>Fiscal Agent Reports</u> FY21 December Monthly Part A Fiscal Report*	<p><b>Monthly Fiscal Reports:</b></p> <p>A copy of the FY21 December Part A Monthly Fiscal Report was presented for review and approval. Overall, the TGA is presently under-spending. This is nationwide and not just an issue for the Sacramento TGA. COVID has impacted service delivery and the increase in additional funding has minimized TGA</p>

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<p>FY21 December Monthly Part B Fiscal Report</p> <p>FY21 December Monthly COVID Fiscal Report</p>	<p>expenditures. Motion to accept FY21 December Part A Monthly Fiscal Report as presented was made by Ronnie Miranda with a second by Zach B. Motion passed by consensus.</p> <p>A copy of the FY21 December Part B Monthly Fiscal Report was presented for review. Overall, the TGA is presently under-spending. COVID has impacted service delivery and the increase in additional funding has minimized TGA expenditures.</p> <p>A copy of the FY21 December COVID Monthly Fiscal Report was presented for review. Overall, the TGA is presently under-spending. These are funds directly related to COVID and have allowed for additional services to meet the needs of clients impacted by COVID. These funds have also permitted a cost-savings for Part A and Part B services.</p> <p><b>SOA Ending the HIV Epidemic Update</b> As noted above, the van has been secured by Sacramento County Primary Health Services and is the process of being registered as a mobile clinic service site.</p> <p><b>HRSA Part A Ending the Epidemic Update</b> The County is still trying to move forward with the build-out of the Ryan White HIV Clinic.</p> <p><b>RFP Update</b> There were three Letters of Interest (LOI) released today for Ryan White CARE Program services in Yolo, Placer and El Dorado Counties, as well as, for Pediatric services. The RFP for contract year 2023 – 2026 is being finalized and should be released within a couple months.</p>
<p>Committee Updates</p>	<p><b>Administrative Assessment Committee:</b> Richard Benavidez advised that the Committee did not meet this month. The Committee will meet next on June 10, 2022, to complete the FY21 year-end assessment.</p> <p><b>Affected Communities Committee:</b> Richard Benavidez advised that the Committee met and are working on the Spring Positive Advocate. Reflectiveness Update 41.7%</p> <p><b>Priorities and Allocations:</b> Jake Bradley-Rowe advised that the met February 14, 2022 and completed the PAC self-assessment. The committee will meet again March 14, 2022.</p>

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FY22 QAC Work Plan	<p><b>Quality Advisory Committee:</b> Richard Benavidez advised that the Quality advisory Committee met and updated its work plan which is included for informational purposes. The Committee also completed its self-assessment.</p> <p><b>Needs Assessment Committee:</b> Ronnie Miranda advised that the Committee did not meet this month. The Committee will meet next meeting on March 1, 2022, from 3-4:30 p.m.</p> <p><b>Governance:</b> Council Staff advised that Governance will be reviewing Governance documents 12, 14 and 15 as it was determined that there are some “due date” inconsistencies between the documents.</p>
<b>Council Self-Assessment</b>	Council Self-Assessments were included in your packets. Members were requested to complete and return the assessment in the postage paid return envelopes that were included. Please answer to the best of your ability.
Binder Updates	Binder updates were provided electronically this month as Council Staff wishes to update the entire manual to provide everyone a clean, updated copy. A discussion regarding the expense and need for physical copies ensued. Council Staff will reach out to members to determine if they would prefer a physical copy or electronic copy of the Policy and Procedure Manual. The Manual is available electronically on the Council’s website at <a href="http://www.sacramento-tga.com">www.sacramento-tga.com</a> . While some members may opt for electronic copies, not all members have the technology to maintain electronic copies and might prefer physical copies. Physical copies will be made available to those who request them.
Technical Assistance Needs	Please address all questions and/or concerns to Richard Benavidez.
Public Comments	None noted.
Adjournment	Meeting adjourned 11:15 am Next meeting: March 23, 2022