

## HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

### Meeting Minutes

March 1, 2022, 2:00 p.m. to 3:00 p.m.

### Meeting Location:

Zoom/Teleconference Call Only

**Facilitator:** Janet Parker, QAC Chair

**Scribe:** Paula Gammell, Council Staff

### Committee Member Attendees:

- Janet Parker, Kristina Kendricks-Clark, Zach B. and Jake Bradley-Rowe

**Members Absent/Excused:** Richard Benavidez

**Guests:** Ronnie Miranda

| Topic  | Minutes   |
|--|---|
| Welcome,<br>Introductions and<br>Announcements | As Zach B. has assumed the duties of Chair of the Affected Communities Committee, he is stepping down from the Quality Advisory Committee and Needs Assessment Committee.<br><br>Janet Parker wishes Dr. Kasirye congratulations on being Doris Matsui’s virtual guest during the State of the Union Address. |

| <b>Topic</b>                | <b>Minutes</b>  |
|-----------------------------|---|
| Agenda* and Minutes*        | <p>The March 2022 QAC Agenda was presented for review and approval. Motion to approve the Agenda as presented was made by Zach B. with a second by Jake Bradley-Rowe and was approved by consensus.</p> <p>The Minutes of February 2022 were presented for review and approval. Motion to approve the Minutes as presented was made by Jake Bradley-Rowe with a second by Kristina Kendricks-Clark and was approved by consensus.</p> |
| Post Card Survey Discussion | Council Staff advised that additional post cards were ordered to meet the goal of 25% of the medical case management clients. There have been 82 responses received to date.  |
| FY22 QAC Overview*          | A draft of the FY22 QAC Overview was presented for review and approval. There were no changes to the Overview other than to change the name of the Council Chair from Kristina Kendricks-Clark to Richard Benavidez and the date the document is to be signed. Motion to approve the Overview as presented was made by Jake Bradley-Rowe with a second by Zach B. and was approved by consensus.                                      |
| Technical Assistance        | For Technical Assistance please contact Council Chair Richard Benavidez or Council Vice Chair Kristina Kendricks-Clark.   |
| Public Comments             | Zach B. inquired as to whether or not the injectable, once a month HIV treatment was available at One Community Health. Janet Parker was uncertain if they have begun prescribing the treatment.  |
| Adjournment                 | Meeting adjourned at 2:34 p.m. Next meeting: TBD  |