

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

June 13, 2022, 10:00 a.m. to 12:00 p.m.

Meeting Location:

Via teleconference only

Facilitator: Jake Bradley-Rowe, PAC Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

Jake Bradley-Rowe, Liane Bruckstein, Dennis Poupart, Chelle Gossett (Ex-Officio), Melissa Willett, Tami Emslie, Richard Benavidez and Janet Parker.

Members Excused: Tracy Jenkins

Members Absent: None

Guests: Kristina Kendricks-Clark

Topic	Minutes
Welcome, Introductions and Announcements	Meeting began at 10:02 a.m.
Agenda and Minutes	<p>The Agenda was presented for review and approval. Dennis Poupart motioned to approve the Agenda as presented with a seconded by Liane Bruckstein Motion was unanimously approved.</p> <p>A copy of the May 2022 Minutes was presented. Richard Benavidez motioned to approve the Minutes as presented with a second by Melissa Willett. Motion was unanimously approved.</p>
Conflicts of Interest	<p>Jake Bradley-Rowe recited the Conflicts of Interests for each attendee.</p> <p>Jake Bradley-Rowe with Sunburst Projects: Medical Case Management, MAI Medical Case Management, Mental Health, Child Care, Emergency Financial Assistance, and Medical Transportation</p> <p>Liane Bruckstein and Kristina Kendricks-Clark with Harm Reduction Services: Medical Case Management, MAI Medical Case Management, and Medical Transportation</p> <p>Dennis Poupart: None</p> <p>Chelle Gossett (Ex-Officio) with the County of Sacramento: None</p> <p>Melissa Willett and Richard Benavidez with Sierra Foothills AIDS Foundation: Medical Case Management, Ambulatory Care, Mental Health, Emergency Financial Assistance, Housing, Outpatient Substance Abuse Services, Oral Health and</p>

Topic	Minutes
	<p data-bbox="611 180 978 212">Medical Transportation</p> <p data-bbox="611 272 1724 358">Tami Emslie with UC Davis Pediatric Infectious Disease: Medical Case Management, Ambulatory Care, and Transportation</p> <p data-bbox="611 418 1919 505">Janet Parker with One Community Health: All services except Child Care Services and MAI Outreach.</p>
<p data-bbox="195 570 573 602">FY23 Service Priorities*</p>	<p data-bbox="611 565 1923 675">A copy of the FY10-FY22 Service Priority Historical Data for FY23 Planning was presented. Council Staff provided an overview of how the services were ranked in previous years. Additional utilization data was provided for each service category.</p> <p data-bbox="611 719 1881 829">Dennis Poupart motioned to approve the FY23 Priorities with Food Bank ranked above child care services. The remaining services would be adjusted down one priority. The motion was seconded by Richard Benavidez.</p> <p data-bbox="611 873 1923 1021">Discussion resulted in an amended motion by Janet Parker to rank Food Bank as Priority Number 1 and move all the other services down one priority number. The amended motion was seconded by Tami Emslie. The amended motion was opposed 6 – 1.</p> <p data-bbox="611 1065 1940 1175">The original motion remained. Further discussion resulted in a recommendation by Liane Bruckstein to rank Food Bank as Priority #6 and move the remaining priorities down one.</p> <p data-bbox="611 1219 1892 1330">Dennis Poupart amended the motion to approve the FY23 Service Priorities with Food Bank as Priority #6. The amended motion was seconded by Richard Benavidez and was approved 6 – 1.</p>

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FY23 Allocations*	The Committee began discussing the FY23 Allocations. The Allocations will be needed for the Non-Complete Grant Application. The Committee discussed what timeframe would be best to address them. Liane Bruckstein motioned to table the FY23 Allocations discussion until the August meeting. The motion was seconded by Melissa Willett and was unanimously approved.
Technical Assistance	Jake Bradley-Rowe advised members that if they are in need of technical assistance, members can reach out to the Council Chair, Richard Benavidez, or Council Staff for assistance.
Public Comments	Jake Bradley-Rowe advised that he is unable to attend the August meeting. Richard Benavidez agreed to Chair the meeting.
Adjournment	11:05 a.m.