HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

June 22, 2022 10am-12pm 10:06 a.m. to 11:00 a.m.

Meeting Location: Via Teleconference. No in-person meeting.

Zoom Teleconference Info: 1-669-900-6833

Zoom Conference ID: 912 5123 7390

Zoom Passcode: 836671

Facilitator: Richard Benavidez, Council Chair

Scribe: Paula Gammell and Emitai Bishop, County Staff.

Council Member Attendees via Teleconference: Beth Valentine, Chelle Gossett, David Contreras, Dennis Poupart, Jake Bradley-Rowe, Janet Parker, Melody Law, Minerva Reid, Richard Benavidez, Ronnie Miranda & William Rhodes.

Members Excused: Judy Vang, Melissa Willett, Michael Ungeheuer, Steve Austin, Tracy Jenkins & Zachary B.

Members Absent: Kane Ortega, Kristina Kendricks-Clark, Michael Wofford & Tracy Thomas.

Guests: Tracy Lee, Becky Gonzales & Rashida Green.

Topic	Minutes
Welcome, Introductions and Announcements	The State's Ending the Epidemic Community Engagement Meeting has been postponed from May 31, 2022 to July 11, 2022 1-pm-4pm. Please register in advance.
Voting Process Update	New voting process. Roll Call voting will now take place. Additionally, please use the raise your hand feature on your zoom video to ask questions and wait to be called on, so there will be very little interruptions. Please make sure your questions are in regards to what is being spoken about. Direct messages are not allowed, this is a violation of the Brown Act and
	violates ethics. Please make your comment to the entire group.
Agenda and Minutes Review*	Jake Bradley-Rowe motioned to approve agenda as presented. The motion was seconded by Dennis Poupart. Discussion resulted in the elimination of the Recipient's FY22 April Part A and Part B monthly fiscal reports. Motion to approve the agenda as amended was made by Jake Bradley-Rowe with a second by Minerva Reid. Motion passed with one abstention.
	Motion to Approve minutes with changes was made by Janet Parker, with a second my Richard Benavidez. Dennis Poupart noted an error on Page 4, 4th paragraph: it says "provides" it should say "providers". Motion to approve the Minutes as amended was made by Dennis Poupart with a second by Jake Bradley-Rowe. Motion passed with one abstention.
State Office of AIDS June 2022 Update	Ending the Epidemics Strategic Plan CDPH-OA/STD Control Branch are pleased to report that the roll-out of the California Strategic Plan to address the syndemic of HIV, HCV and STIs continues with our ongoing provider needs assessment and our planned regional listening sessions scheduled June through July 2022. They have

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	worked hard to ensure that this plan reflects the diverse voices from CDPH, other state agencies, community-based organizations (CBOs) and people with lived experience. In this plan, they have a picture of what we hope the HIV, HCV and STI landscape will look like in five years and some ideas for how to create it through 30 innovative strategies organized over six social determinants of health.
	They continue to engage communities across California through twenty-two regional focus groups and a provider needs assessment survey. They have had our first seven regional community listening sessions in California including San Diego, San Bernardino/ Inland Empire, El Centro/Imperial County, Kern County, Willits/Mendocino County, and Eureka. They are reaching a diversity of stakeholders including consumers, advocates, public health, and CBO staff.
	They have additional listening sessions by Toni Newman, Interim President and CEO of the Black AIDS Institute. Panels of stakeholders, consumers, and subject matter experts represented young gay/MSM of color, transgender individuals, cis-gender Black/African American Women, and people with experience not having secure housing. There will also be presentations on monitoring ETE progress through the AHEAD Dashboard (https://ahead.hiv.gov/), Partner Services, and Street Medicine mobile interventions.
	Strategy A: Improve Pre-Exposure Prophylaxis (PrEP) Utilization PrEP-Assistance Program (AP) As of May 31, 2022, there are 199 PrEP-AP enrollment sites covering 173 clinics that currently make up the PrEP-AP Provider network. A comprehensive list of the PrEP-AP Provider Network can be found at https://cdphdata.maps.arcgis.com/apps/webappviewer/index.html?id=6 878d3a1c9724418aebfea96878cd5b2.

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	Strategy B: Increase and Improve HIV Testing OA's HIV home-testing distribution demonstration project continues through Building Healthy Online Communities (BHOC) in the six California Consortium Phase I Ending the HIV Epidemic in America counties. The program, TakeMeHome, (https://takemehome.org/) is advertised on gay dating apps, where users see an ad for home testing and are offered a free HIV-home test kit.
	In the first 20 months, between September 1, 2020, and April 30, 2022, 2958 tests were distributed. This month, mail-in lab tests (including dried blood spot tests for HIV, syphilis and Hepatitis C as well as 3-site tests for Gonorrhea and chlamydia) accounted for 78 (56.9%) of the 137 totals tests distributed.
	Strategy M: Improve Usability of Collected Data The Supplemental Tables to the California HIV Surveillance Report - 2020 are now available on the OA Case Surveillance Reports page. This report includes statewide summary tables and summary tables by local health jurisdiction of new diagnoses of HIV infection, persons living with HIV infection, and persons classified as Stage 3 (AIDS) by selected demographics and transmission category for 2016-2020. This report provides information supplemental to the California HIV Surveillance Report — 2020.
	Strategy N: Enhance Collaborations and Community Involvement Since 2011, the Kaiser Family Foundation (KFF), through its Greater Than AIDS public information initiative, and Walgreens, have teamed with health departments and HIV service organizations across the nation to provide free HIV testing and information in Walgreens stores in support of National HIV Testing Day (NHTD) on June 27. Over the years, OA has partnered

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	with KFF to encourage our California-based testing organizations to sign up and participate in this event.
CPG/HIV/STI Prevention Updates	California Planning Group - There is a new Infographic that has been created for people living with HIV over the age of 50. HIV and Aging is an ongoing "hot" topic.
	The State's Ending the Epidemic Community Engagement session will be held July $11^{ m th}$.
Recipient Report: > SOA Ending the HIV Epidemic	SOA Update: Still working with the clinic and finalizing details on who will be staffing the mobile van.
Update ➤ HRSA Ending the Epidemic Update	HRSA Update : The final notice of award was received with an additional \$200,000 being awarded.
	RFP Update: The RFP is still being reviewed by Public Health before being forwarded to the Contracts Unit.
Committee Updates	Administrative Assessment Committee: The Committee met and conducted the FY21 Year-End Assessment. Results will be presented at the next Council meeting.
	Affected Communities Committee: Reflectiveness Update 38.1%. A new recruitment flyer was created. The Committee will review the flyer at its next meeting. Recruiting new non-aligned consumers is a priority.
FY23 Service Priorities*	Priorities and Allocations: Jake Bradley-Rowe advised that the Committee met and discussed the FY23 Service Priorities which are presented for review and approval. The changes to the FY23 Service Priorities include the elimination of ADAP Prescriptions/Medications and moving Food Bank/Home Delivered Goods from Priority 14 to Priority 6.

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	Various utilization and expenditure data was considered. ADAP Prescriptions/Medications have never been funded in the TGA and the services are offered by the State. To offer the program by the TGA would require the creation of a Local Pharmacy Assistance Program. Food Bank/Home Delivered Meals allocations increased from \$18,152 in FY2019 to \$53,326 in FY2021, partially supported by CARES Act COVID funding. Additionally, due to inflation, the cost of food continues to rise. Motion to approve the FY23 Service Priorities as presented was made by Dennis Poupart with a second by Richard Benavidez. One member inquired if there was a discussion regarding the priority ranking for housing. There was not a discussion at the Priorities and Allocations Committee regarding housing. The Ryan White program is not a housing program and the TGA relies on other organizations for housing services. Motion to pass the FY23 Services Priorities as presented was unanimously approved.
QAC Overview* SSC01 Medical Case Management* SSC02 Respite Standards* SSC03 Oral Health* SSC04 Support Services* SSC06 Substance Abuse – Outpatient* SSC08 Child Care* SSC11 Medical Transportation* SSC14 Mental Health* SSC15 Housing* SSC16 Emergency Financial Assist* SSC17 Psychosocial Support Groups* SSC19 Outreach Services* SSC22 Health Insurance Prem. Pymt* SSC23 Substance Abuse Residential*	Quality Advisory Committee (QAC): The Quality Advisory Committee met and reviewed the QAC Overview, SSC01 Medical Case Management, SSC02 Respite Standards, SSC03 Oral Health, SSC04 Support Services, SSC06 Substance Abuse – Outpatient, SSC08 Child Care, SSC11 Medical Transportation, SSC14 Mental Health, SSC15 Housing, SSC16 Emergency Financial Assistance, SSC17 Psychosocial Support Groups, SSC19 Outreach Services, SSC22 Health Insurance Premium Payment and SSC23 Substance Abuse Residential. These documents were updated to reflect the terminology change from Fiscal Agent to Recipient and updating the name of the Council Chair. Motion to approve the documents as presented was made by Jake Bradley-Rowe with a second by Beth Valentine. Motion was unanimously approved.

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NAC Overview* NAC01*	Needs Assessment Committee: The Needs Assessment Survey has begun. Approximately 21 surveys have been completed.
	The Needs Assessment Committee met and discussed the NAC Overview and NAC01* which are presented for review and approval. These documents were updated to reflect the terminology change from Fiscal Agent to Recipient and updating the name of the Council Chair. Motion to approve both documents was made by Janet Parker with a second by Jake Bradley-Rowe. The motion was unanimously approved.
	Governance: Governance and the Executive Committee reviewed the Bylaws and Governance 05 which were presented or review and approval.
Bylaws*	An updated version of the Council Bylaws for review and approval. In April 2022, HRSA released a letter regarding the responsibilities of the Planning Council, outlining the roles and responsibilities of the PC. HRSA expects Planning Councils/Bodies to establish term limits and membership rotations to ensure they are reflective of the demographics of the population of individuals with HIV in the jurisdiction. Discussion noted that mandated seats, such as Medi-Cal, HOPWA, and the State Office of AIDS' seats as well as providers are determined by the agency's themselves as to who is assigned to the Council. The Council doesn't pick who they want from the agency. It is further noted that, at any given time, the Sacramento TGA does not have applicants waiting for a vacancy to arise. Limiting terms creates a strain on the Council's knowledge base and ability to stabilize membership.
	To assist in the development of the new Bylaws, a sample of bylaws from five other Ryan White programs were also considered and included for review.

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	Motion to approve the Bylaws as presented was made by Ronnie Miranda with a second by Jake Bradley-Rowe and was unanimously approved.
Gov05 Grievances*	Gov05 Grievances was presented for review and approval. During the recipient site visit with HRSA, HRSA requested the filing fee not be the burden of the consumer but rather an expense for the Planning Council. The document was updated accordingly. Motion to approve Gov05 as presented was made by Dennis Poupart with a second by Janet Parker and was unanimously approved.
Binder Updates	Binder updates will be forthcoming with the documents approved at today's meeting.
Technical Assistance Needs	Please address all questions and/or concerns to Richard Benavidez or Kristina Kendricks-Clark.
Public Comments	Discussion noted that no Committees were meeting in July and there was no pressing business to conduct. Ronnie Miranda motioned to cancel all Committee and Council meetings for July 2022. The motion was seconded by Jake Bradley-Rowe and was unanimously approved.
	Ronnie Miranda informed that One Community Health is experiencing issues with their telephone system.
	One Community Health is piloting a new appointment reminder system with intent to begin utilizing the new process in July.
	One Community Health has a new HIV Director, Keshia Lynch.
Adjournment	Meeting adjourned 11:00 am Next meeting: August 24, 2022