HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

September 12, 2022, 10:00 a.m. to 12:00 p.m.

Meeting Location:

Via teleconference only

Facilitator: Jake Bradley-Rowe, Chair

Scribe: Danielle Caravella and Paula Gammell, Council Staff

Committee Member Attendees:

Chelle Gossett (Ex-Officio), Dennis Poupart, Jake Bradley-Rowe, Liane Bruckstein, Richard Benavidez, Ronnie Miranda, and Tami Emslie.

Members Excused: Keshia Lynch Members Absent: Melissa Willett Guests: Kristina Kendricks-Clark

Topic	Minutes
Welcome, Introductions and Announcements	Meeting began at 10:04 a.m.
and Announcements	Sunburst Projects is holding their annual golf tournament on October 15th; more information can be found on their website at sunburstprojects.org.
	PFLAG is hosting a Trans Day of Remembrance event on November 19, 2022, from 6:30 p.m. to 8:00 p.m. at Trinity Episcopal Cathedral.
	The Ryan White RFP has been released. The Proposers Conference is September 20 th at 1PM, but you must register by September 16 th at 5PM to participate. All information can be found in the RFP posted on the County Contracts Website.
Public Comments	None noted.
Agenda and Minutes	The Agenda was presented for review and approval. Richard Benavidez motioned to approve the Agenda as presented with a second by Liane Bruckstein. No corrections or changes were noted. The motio was unanimously approved.
	Approved: Gossett, Poupart, Bradley-Rowe, Bruckstein, Benavidez, Miranda, and Emslie. Opposed: None Abstained: None
	A copy of the August 18 th , 2022 Minutes was presented. Ronnie Miranda motioned to approve the Minutes as presented with a second by Dennis Poupart. No corrections or changes were noted. The motion was unanimously approved.
	Approved: Gossett, Poupart, Bradley-Rowe, Bruckstein, Benavidez, Miranda, and Emslie.
	Opposed: None Abstained: None

Topic	Minutes
Conflicts of Interest	Council Staff recited the Conflicts of Interests for each attendee.
	Liane Bruckstein and Kristina Kendricks-Clark with Harm Reduction Services:
	Medical Case Management, MAI Medical Case Management, and Medical
	Transportation
	Dennis Poupart and Ronnie Miranda: None
	Chelle Gossett (Ex-Officio) with the County of Sacramento: None
	Richard Benavidez with Sierra Foothills AIDS Foundation: Medical Case
	Management, Ambulatory Care, Mental Health, Emergency Financial Assistance,
	Housing, Outpatient Substance Abuse Services, Oral Health and Medical
	Transportation in El Dorado and Placer County
	Tami Emslie with UC Davis Pediatric Infectious Disease: Medical Case
	Management, Ambulatory Care, and Medical Transportation
	Jake Bradley-Rowe with Sunburst Projects: Medical Case Management, Mental
	Health Services, Medical Transportation, Child Care Services, and Emergency
	Financial Assistance

Topic	Minutes
FY22 Reallocation Memo*	Chelle Gossett Presented the FY22 Reallocation Memo. It was determined that \$110,569 was available for reallocation of the requested \$233,806. The recommendations included:
	Reallocate \$6,500 to the Outpatient Ambulatory Care Service category in Sacramento County
	2. Reallocate (\$31,331) from the Oral Health Care Service category in Sacramento County
	 3. Reallocate \$54,069 to the Medical Case Management Service category 4. Reallocate \$3,500 to the Non-Medical Case Management Service category 5. Reallocate \$40,000 to the Mental Health Service category
	6. Reallocate \$6,500 to the Medical Transportation Service category7. Reallocate (\$42,000) from the Substance Abuse-Outpatient Service category
	8. Reallocate (\$5,000) from the Substance Abuse-Residential Service category 9. Reallocate (\$8,838) from the Child Care Service category 10. Reallocate (\$11,000) from the Medical Nutrition Therapy Service category 11. Reallocate (\$12,400) from the Outreach Service category
	12. There was a request to remove all of the funding (\$10,821) from the Health Insurance Cost Sharing Assistance. It was recommended the funding remain in this category as the funding has typically been spent in November, December, and January.
	Richard Benavidez motioned to accept the FY22 Reallocation Memo as presented and Ronnie Miranda seconded the motion. After discussion, Richard Benavidez amended his motion to accept FY22 Reallocation Recommendations as follows: Reallocate \$6,500 to the Outpatient Ambulatory Care Service category, Reallocate (\$31,331) from the Oral Health Care Service category, Reallocate \$54,069 to the Medical Case Management Service category, Reallocate \$3,500 to the Non-Medical

Topic	Minutes
	Service category, Reallocate \$6,500 to Medical Transportation Service category, Reallocate (\$42,000) from the Substance Abuse-Outpatient Service category, Reallocate (\$5,000) from Substance Abuse-Residential Service category, Reallocate (\$8,838) from Child Care Service category, Reallocate (\$11,000) from Medical Nutrition Therapy Service category, and Reallocate (\$12,400) from Outreach Service category. Dennis Poupart seconded the amended motion.
	Members voted on each service category being recommended for Reallocation and those with Conflicts of Interest abstained. The FY22 Reallocation Recommendations by service category were approved and moved to Council. The vote can be found on page 10.
FY23 Allocations*	Jake Bradley-Rowe presented the FY23 Part A Application Request for discussion. This is an opportunity to discuss how the committee wants to request the use of the FY23 Part A Allocations.
	A motion to extend the meeting was made by Liane Bruckstein and seconded by Richard Benavidez. Liane Bruckstein amended her motion to extend the meeting by 30 minutes and Richard Benavidez seconded the amended motion. The motion was approved unanimously.
	Approved: Gossett, Poupart, Bradley-Rowe, Benavidez, and Miranda Opposed: None Abstained: Bruckstein and Emslie
	A motion to further extend the meeting by 15 minutes was made by Ronnie Miranda and seconded by Richard Benavidez. The motion was approved by majority.

Topic	Minutes
	Approved: Gossett, Bradley-Rowe, Bruckstein, Benavidez, and Miranda Opposed: Poupart Abstained: None
	Discussion and review of the past 3 years Requests and Actual Allocations, FY21 Carryover, FY22 Reallocation, Part B Funding, Provider Capacity, Insurance Billable Categories, and Community Need resulted in the recommendations below for FY23 Part A Allocations Request. The 75/25 Core/Support services requirement is met with these recommendations.
	Overall Request of \$2,946,844 El Dorado County: \$194,461, Placer County: \$197,501, Sacramento County: \$2,554,882 with a breakdown as follows:
	Ambulatory/Outpatient Medical Care: \$461,261 Health Insurance Premiums: \$5,000 Oral Health Care: \$273,647 Medical Case Management Services: \$850,000 Non-Medical Case Management: \$54,582 Food Bank/Home Delivered Meals: \$32,500 Mental Health Services: \$439,752 Medical Transportation Services: \$78,333 Substance Abuse Services — Outpatient: \$186,661 Substance Abuse Services — Residential: \$63,408 Housing Assistance: \$21,861 Child Care Services: \$20,000 Emergency Financial Assistance: \$20,389 Medical Nutritional Therapy: \$10,220 Health Education Risk Reduction: \$4,768

Topic	Minutes
	Dennis Poupart motioned to accept the FY23 Part A Allocation recommendations listed above and Ronnie Miranda seconded the motion. Members voted on each service category being recommended and those with Conflicts of Interest abstained. The FY23 Part A Allocations by service category were approved and moved to Council. The vote can be found on page 11.
Meeting Frequency Discussion	Paula reported that PAC used to meet on the first Wednesday of the month from 10AM-12PM, but had changed it to the second Monday of the month due to a meeting conflict for the Planning Council Staff Member. Conducting the PAC meeting on the first Wednesday of the month allows for information to be sent timely to the Executive Committee which meets on the second Thursday of the month. There is also the fact that PAC will most likely have nothing to discuss until December or January when we revisit Reallocation. The Council doesn't want to give the perception to the community that they are frequently canceling meetings, but the reality is that there is no business to be discussed. As there was 3 minutes left in the meeting, it was decided to table the Meeting Frequency Discussion until the next meeting in November, as the October meeting falls on a County Holiday.
Technical Assistance	If in need of technical assistance, members can reach out to the Council Chair, Richard Benavidez, or Council Staff for assistance.
Adjournment	12:44 p.m.

County of Sacramento - Ryan White CARE Program Sacramento TGA HIV Health Services Planning Council Priorities and Allocations Committee

Meeting Date: 9/12/2022

Seated Members	Signature	Agency/Affiliation
Chelle Gossett	Teleconference	Sacramento County Public Health
Dennis Poupart	Teleconference	N/A
Jake Bradley-Rowe	Teleconference	Sunburst Projects
Keshia Lynch	Excused	One Community Health
Liane Bruckstein	Teleconference	HRS
Melissa Willett	Absent	Sierra Foothills AIDS Foundation
Richard Benavidez	Teleconference	Sierra Foothills AIDS Foundation
Ronnie Miranda	Teleconference	N/A

Staff: Paula Gammell	Teleconference	Sacramento County Public Health
Staff: Danielle Caravella	Teleconference	Sacramento County Public Health

Teleconference

Guests

Tami Emslie

Kristina Kendricks-Clark	Teleconference	HRS

UCD Pediatrics

County of Sacramento - Ryan White CARE Program Sacramento TGA HIV Health Services Planning Council Priorities and Allocations Committee

Meeting Date:	9/12/2022			Agenda			Minutes		FY 2	2 Realloca	tion	Meeting	g Extens Mins	ion - 30	Meetin	g Extens Mins	ion - 15	FY	23 Allocatio	ons
Seated Members	8/8/2022	8/18/2022	Approve	<u> </u>	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approv	Oppose	Abstain	Approv	Oppose	Abstain	Approve	Opposed	Abstain
Chelle Gossett	Yes	Yes	х			х						x			x					
Dennis Poupart	Yes	Yes	х			х						x				x				
Jake Bradley-Rowe	Excused	Yes	x			х						x			X					
Keshia Lynch	Yes	Yes																		
Liane Bruckstein	Yes	Yes	x			х			Sec	e Workshe	et			x	x			Se	e Workshe	et
Melissa Willett	Yes	Yes																		
Richard Benavidez	Yes	Yes	X			x						X			X					
Ronnie Miranda	Yes	Yes	Х			X						X			X					
Tami Emslie	Yes	Yes	X			X								X						
		Motion Second Amended		ard Benavi ne Bruckst			nnie Miran ennis Poupa			ard Benavi			ne Bruck ard Bena			nnie Mira ard Bena			ennis Poupa onnie Miran	
		Motion Amended								ard Benav			ne Bruck							
		Second							De	nnis Poup	art	Rich	ard Bena	videz						

Meeting Extension - 30 Meeting Extension - 15

r	Service Category	FY22 Part A Act	nal Allocations		C	elle Goss	ett	Joke	Bradley-	Rowe	M	elissa Will	ett	Det	nnis Poup	art	Ke	shia Lyn	ch	Lion	e Brucks	tein	Rich	ard Benavidez	Ro	nnie Mira	nda	Ti	ami Emsli	c
FY22 Priority	Strice Category	Amount	Percent of Direct Service	Conflicts		Oppose			Oppose			Oppose			Oppose			Oppose				Abstain							Oppose	
	EL DORADO COUNTY	\$ 185,201	#REF!	SFAF																										
	Ambulatory Care	S 1,568																												
	Oral Health	\$ 24,673																												
	Health insurance	s 4.849																										$\overline{}$		-
	Housing																													
	Medical Case management	S 140,000																												
	Medical Transportation	S 2,266																												
	Emergency Financial Assistance	\$ 11,845																										_		
	PLACER COUNTY	\$ 188,097	#REF!	SFAF																								$\overline{}$		
	Ambulatory Care	\$ 1,540	#KEF:																									_		
	Oral Health	s 2,329																										$\overline{}$		_
	Health insurance	s 4,869																							1			$\overline{}$	\vdash	_
	Housing	3 4,007																										_		
		s 127,728																										$\overline{}$		
	Medical Case management	\$ 127,728 \$ 18,391																							1					
l	Medical Transportation Emergency Financial Assistance	\$ 18,391 \$ 33,240			1															-			-		1					
l		a 33,240			1															-			-		1					
l	YOLO COUNTY (Sacramento County Breakdown ONLY)				1										\vdash					_			_		1				\vdash	-
		#REF!	#REF!	OCH, UCD	!									x						x			H		!		\vdash		\vdash	_
1			#REF!	OCH, UCD	х			x						х						x			х		х		\vdash		\vdash	х
	1.a.Ambulatory Care 1.b.Viral Load/ Resistance		#REF!																						 			_	\vdash	
	Testing		#REF!		-																				-			_	₩	
2	AIDS Pharmaceutical Asst.	#REF!	#REF!		-																				-			_	₩	
3	Health Insurance Premiums		#REF!	OCH	-																				-			_	₩	
4	Oral Health Care Medical Case Management	\$ 356,117	#REF!	OCH HRS, OCH, SP, UCD	х			х						х						х			х		x			х	1	
5	Services 5.a. Child Care Medical Case Management	\$ 723,838	#REF!	UCD	x					х				х								x	x		x			\vdash	1	x
	5.b. Office-based Medical CM		#REF!																						1			\vdash	1	
	Services including Pediatric		#REF!																									لــــا		
	5.c. Field/In-Home Medical CM Services	\$ 350,557	#REF!																						<u> </u>			\vdash	-	
	5.d. Minority AIDS Initiative Medical CM		#REF!		ļ																								₩	
6	Non-Medical Case Management	\$ 54,582	#REF!	GRS, OCH	х			х						х						х			х		х			х	₩	
	Food Bank/Home Delivered Meals	s .	#REF!	OCH	ļ																								₩	
8	Mental Health Services	\$ 399,764	#REF!	OCH, SP	х					x				х						х			х		x			x	₩	
9	Psychosocial Support Services	s .		N/A	ļ																								₩	
10	Medical Transportation Services	\$ 65,079	#REF!	OCH, HRS, SP	_					x				х								x	x		x			لـــا		х
11	Substance Abuse Services - Outpatient	\$ 201,661	#REF!	OCH	х			х						х						х			х		x			x		
	Substance Abuse Services – Residential	\$ 63,408	#REF!	OCH	x			х						х						х			х		x	<u> </u>		х	\vdash	
13	Housing Assistance	\$ 21,861	#REF!	OCH, VOA	<u> </u>																				1			<u> </u>	\vdash	
14	Child Care Services	\$ 30,931	#REF!	SP	x					х				х						х			х		x			х	\vdash	
15	Emergency Financial Assistance	\$ 20,362	#REF!	OCH, SP, VOA	<u> </u>															L			L		1			<u> </u>	\vdash	
16	Medical Nutritional Therapy	\$ 16,660	#REF!	OCH	x			х						х						х			х		1	<u> </u>	х	х	\vdash	
17	Health Education Risk Reduction	\$ 11,334	#REF!	OCH	<u> </u>																		-		<u> </u>	└	<u> </u>	-	\longrightarrow	
18	Outreach Non-MAI	\$ 17,506	#REF!	OCH	x			х						х						х			х		x	<u> </u>		х	\longmapsto	
19	MAI Outreach	s .	#REF!	GRS, LGBT	<u> </u>																				1			<u> </u>	\vdash	
20	Linguistic Services		#REF!		1										\sqcup										<u> </u>			لــــا	\sqcup	
	Home and Community Based Health Services		#REF!		<u> </u>																				1			<u> </u>	\vdash	
22	Home Health Care		#REF!		<u> </u>																				1			<u> </u>	ш.	
23	Hospice		#REF!		<u> </u>																				1	<u> </u>			\sqcup	
24	Child Care Services		#REF!		<u> </u>																				<u> </u>			<u> </u>	ш.	
25	Permanency Planning		#REF!		<u> </u>																				1	<u> </u>			\sqcup	
	Referral for Health Care and Support Services		#REF!		<u> </u>																				1	<u> </u>			\sqcup	
27	Rehabilitation Services		#REF!		<u> </u>																				1				ш	
28	Respite Care		#REF!												Ш															
29	ADAP		#REF!																											
30	Early Intervention Services		#REF!																											

County of Sacramento - Ryan White CARE Program Sacramento TGA HIV Health Services Planning Council Priorities and Allocations Committee

Meeting Date:09/12/2022 Meeting Date: 9/12/2022

	Service Category	FY1 Allo Part	19 Final scations A Only	FY22 Part A Gra Request based o	ant Application on FY19 Final	FY22 Part A Actua	al Allocations	FY23 Part A Grant Reques			Cl	nelle Goss	ett	Der	nnis Poupart	Jake Bradley-	Rowe	Keshi	ia Lynch	Liane	Bruckstei	n	Melissa Willet		Richard Benavidez	Ronnie Miranda		Ta	ami Emslie
FY22 Priority		Amount	Percent of Direct Service Dollars	Amoun	Percent of at Direct Service Dollars	Amount	Percent of Direct Service Dollars	Amount	Percent of Direct Service Dollars	Conflicts	Approv e	Oppose	Abstain	Approve	Oppose Abstain	Approve Oppose	Abstain A	pprove Of	opose Abstain	Approve O	opose A	bstain Appr	rove Oppose A	bstain /	Approve Oppose Abstain	Approve Oppo	e Abstain	Approve	Oppose Abstain
	EL DORADO COUNTY	\$183,991	5.2%	\$ 199,05		\$ 185,201	6.6%	\$ 194,461	6.6%	SFAF	x			x		x				x					x	x			
	Ambulatory Care					\$ 1,568																							
	Oral Health					\$ 24,673																							
	Health insurance					S 4,849																							
	Housing																												
	Medical Case management					\$ 140,000																							
	Medical Transportation					S 2.266																							
	Emergency Financial Assistance					\$ 11,845																							
	PLACER COUNTY	\$189,979	5.4%	\$ 202,17	1 6.7%		6.7%	\$ 197,501	6.7%	SFAF	x			x		x				x					x	x			
	Ambulatory Care					S 1,540																							
	Oral Health					S 2,329																							
	Health insurance					\$ 4,869																							
	Housing					,007							1								+								
	Medical Case management					\$ 127,728															+						1		
	Medical Transportation					\$ 127,728															-+						1		
	Emergency Financial Assistance					\$ 33,240											1				-+								
	YOLO COUNTY			Part B Fu	nds	- 33,240											+				\dashv						+		
	(Sacramento County Breakdown ONLY)	\$3,174,556	89.5%			\$2,433,220	86.7%	\$2,554,882	86.7%												-+						1		
1	Ambulatory/Outpatient Medical Care	\$436,013				\$ 439,296	15.7%	\$ 461,261	15.7%	OCH, UCD	x			x		x				x	-+				x	x	1		
-	1.a.Ambulatory Care	\$384,092				\$ 381,898	13.6%	901,201	0.0%	LCII, CCD				^		^					-+				-	^	1		
	1.b.Viral Load/ Resistance Testing	\$51,921					2.0%		0.0%												-								
2	AIDS Pharmaceutical Asst.	\$51,921		\$ 61,69.	. 0.0%	\$ 37,398	0.0%		0.0%																				
	Health Insurance Premiums	\$4,244		-		\$ 10,821	0.0%	\$ 5,000	0.0%	осн	x			_			_												
	Oral Health Care	\$357,702		\$ 382,763		\$ 356,117	12.7%	\$ 273,647	9.3%	осн	x			x x		x				x					x v	x x			
		\$357,702 \$701,510								HRS, OCH, SP UCD	x			x		x	x			x		x			x x	x			
5	Medical Case Management Services 5.a. Child Care Medical Case Management	\$701,510					25.8%	\$ 850,000	28.8%	SP UCD	x			x			x					x			x	X			
	5.a. Child Care Medical Case Management Pediatric Treatment Adherence	\$11,391		\$ 19,130 \$ 178,549		\$ 17,794	12.7%		0.0%								_												
	5.c. Field/In-Home Medical CM Services	\$526,906	i				12.7%		0.0%						-														_
	5.d. Minority AIDS Initiative Medical CM	\$320,900	0.0%	\$ 360,42	0.0%	\$ 330,337	0.0%		0.0%																				
6	Non-Medical Case Management	\$49,039		\$ 58,666		\$ 54,582	1.9%	\$ 54,582	1.9%	GRS, OCH	x			x		x				x					x	x			
	Food Bank/Home Delivered Meals	\$49,039	0.0%		- 0.0%		0.0%	-	1.1%	OCH OCH	x			x		x				x					x	x			
	Mental Health Services	\$402,381		\$ 429,67			14.2%		14.9%	OCH, SP	×			×			v			x					x	x			
	Psychosocial Support Services	\$402,501	11.5%	\$	14.270	6 333,704	14.276	s -	14.770	N/A				-											-				
	Medical Transportation Services	\$59,784	1.7%	-	8 2.3%	\$ 65,079	2.3%		2.7%	OCH, HRS,	x			x			x					x			x	x			
	Substance Abuse Services - Outpatient	\$199,595		\$ 216,750		\$ 201,661	7.2%	\$ 186,661	6.3%	OCH	x			x												x			
	Substance Abuse Services - Companient Substance Abuse Services - Residential	\$58,073					2.3%		2.2%	OCH	x			x		x				x					x	x			
	Housing Assistance	\$13,076					0.8%		0.7%	OCH, VOA	x			x		x				x	-+				x x	x	1		
	Child Care Services	\$50,600		\$ 53,130			1.1%	-	0.7%	SP SP	x		1	x			x			x	+				x	x			
	Emergency Financial Assistance	\$16,478					0.7%	-	0.7%	OCH, SP,	x			x			x			x	+				x	x	1		
	Medical Nutritional Therapy	\$10,478					0.6%		0.7%	OCH	x			x		x				x					x	x			
	Health Education Risk Reduction	\$4,768		\$ 12,18			0.4%		0.2%	осн	x			x		x				x					x	x			
	Outreach Non-MAI	\$11,086					0.6%	.,	0.0%	OCH											\dashv								
	MAI Outreach	SO.	0.0%	s	- 0.0%	s .	0.0%	s -	0.0%	GRS, LGBT																			
	Linguistic Services				1/0		0.0%		0.0%												-								
	Home and Community Based Health Services						0.0%		0.0%												-								
22	Home Health Care						0.0%		0.0%																				
	Hospice						0.0%		0.0%																				
	Legal Services						0.0%		0.0%																				
	Permanency Planning						0.0%		0.0%																				
	Referral for Health Care and Support Services						0.0%		0.0%												-								
	Rehabilitation Services						0.0%		0.0%												-								
	Respite Care						0.0%		0.0%												-								
	ADAP						0.0%		0.0%																				
	Early Intervention Services						0.0%		0.0%																				
	GRAND TOTAL DIRECT SERVICES	\$3,548,526	100%	\$ 3,016,509	9 100.0%	\$ 2,806,518		\$ 2,946,844																					
	Direct Services Target	41,1.5,520		\$ 3,016,509	9 Target	\$ 2,806,518	Target	\$ (0)	Target																				
	Recipient Admin Recipient Quality Management			\$ 354,883 \$ 177,442		\$ 330,179 \$ 165,089		\$ 173,344																					
				\$ 3,548,834		\$ 3,301,786		\$ 3,466,875							6	w		ut MAI		without N			without N						

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