HIV HEALTH SERVICES PLANNING COUNCIL – Needs Assessment Committee (NAC)

Meeting Minutes

December 6, 2022, 3:00 p.m. to 4:30 p.m.

Meeting Location:

Zoom Meeting

Facilitator :	Richard Benavidez – Council Chair
Scribe:	Danielle Caravella and Paula Gammell, County Staff

Committee Member Attendees:

• Ronnie Miranda, Richard Benavidez, Dennis Poupart, and Kristina Kendricks-Clark

Members Excused: N/A

Members Absent: Jake Bradley-Rowe

Guests: Lili Joy

Торіс	Minutes	Vote
Welcome and Introductions	The meeting began at 3:02 p.m.	N/A

Торіс	Minutes	Vote
Announcements	N/A	N/A
Public Comments	None noted.	N/A
Agenda*	Motion to approve the Agenda as presented was made by Kristina-Kendricks-Clark with a second by Dennis Poupart and approved by a majority.	Approved: <i>Miranda, Benavidez,</i> <i>Poupart, and Kendricks-Clark</i> Opposed: N/A Abstain: N/A
September 2022 Minutes*	Motion to approve the Minutes of September 2022 as presented was made by Ronnie Miranda with a second by Richard Benavidez and approved by a majority.	Approved: <i>Miranda, Benavidez,</i> <i>Poupart, and Kendricks-Clark</i> Opposed: N/A Abstain: N/A
Needs Assessment Survey Update	Staff has received 86 surveys to date. 50 additional surveys are expected by the end of the week from RX Healthcare. To avoid duplication smaller agencies have been done first before moving on to the larger agencies, going one agency at a time. The case managers have been doing a great job in getting these completed. Staff has talked about moving to electronic surveys but it is complicated programmatically as well as being consumer- friendly to our population. We are hoping to get all surveys back by February 8 th to get to Lili by the 15 th .	N/A

Торіс	Minutes	Vote
Technical Assistance	If in need of Technical Assistance regarding Committee activities, please contact the Council Chair Richard Benavidez, or Kristina Kendricks-Clark, Council Vice Chair.	N/A
Adjournment	Adjourned: 3:33 p.m. Next meeting: March 7th, 2023	N/A