

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

December 12, 2022, 10:00 a.m. to 12:00 p.m.

Meeting Location:

Via teleconference only

Facilitator: Jake Bradley-Rowe, Chair

Scribe: Danielle Caravella and Paula Gammell, Council Staff

Committee Member Attendees:

Chelle Gossett, Dennis Poupart, Jake Bradley-Rowe, Josh Kooman, Keshia Lynch, Liane Bruckstein, Melissa Willett, Richard Benavidez, and Ronnie Miranda and Zach B.

Members Excused:

Members Absent: Tami Emslie

Guests: Kristina Kendricks-Clark, Sashi Jit, Steve Austin, and Beth Valentine

Topic	Minutes
Welcome, Introductions and Announcements	Meeting began at 10:05 a.m.
Public Comments	N/A
Agenda and Minutes*	<p>The Agenda was presented for review and approval. Zach B. motioned to approve the Agenda as presented with a second by Dennis Poupart. The motion was passed with a majority.</p> <p>Approve: Chelle, Dennis, Jake, Liane, Melissa, Richard, and Ronnie Oppose: None Abstain: None</p> <p>A copy of the November 2022 Minutes was presented. Dennis Poupart motioned to approve the Minutes as presented with a second by Zach B. No corrections or changes were noted. The motion was passed by majority.</p> <p>Approve: Chelle, Dennis, Jake, Liane, Melissa, and Richard Oppose: Abstain: Ronnie</p>

Topic	Minutes
<p>Reallocation*</p>	<p>Chelle Gossett presented the 2nd FY22 Reallocation Recommendations Memo. It was determined that there was \$113,400 available for the second reallocation based on current expenditures from the October Monthly report, any invoices submitted and posted as of November, as well as taking into account any additional information from subrecipients as discussed in the Executive Committee meeting on December 8th, 2022.</p> <p>Using the total funds available for reallocation, \$113,400, the recommendations are:</p> <ol style="list-style-type: none"> 1. Reallocate (\$62,400) from the Outpatient Ambulatory Care Service category in Sacramento County, a core service that is underspending by 13% in the current year allocation to date. 2. Reallocate (\$20,000) from the Oral Health Care Service category in Sacramento County, a core service that is funded in both Parts A and B. Although the spending is near target for Part A, the spending for this category in Part B is underspent. There are also fewer providers available. 3. Reallocate a total of (\$70,000) to the Medical Case Management Service category, a core service that is overspending the current year's allocation. There will be a reduction of (\$7,000) for one agency. Several subrecipients are overspending in this category and will run out of funding before the end of the contract period. 4. Reallocate (\$13,000) from the Non-Medical Case Management Service category, a support service that is underspending by 14% in the current year allocation to date. 5. Reallocate (\$25,025) to the Mental Health Service category, a core service that is overspending the current year allocation. There is an increased need for this service. More providers have had to be added to accommodate the client need.

6. Reallocate (\$2,500) to the Medical Transportation Service category, a support service category. There will be a reduction of (\$500) for one agency. There is an increased need for this service in the rural counties.

7. Reallocate (\$6,000) to the Emergency Financial Assistance Service category, a support service. There will be a reduction of (\$4,500) for one agency. There is an increased need for this service in the rural counties.

8. Reallocate (\$6,000) from the Housing Service category, a support service category. This category is underspending by 60% in the current year allocation to date.

9. Reallocate (\$9,875) to the Outreach Service category, a support service category. This category is overspent by 274% in the current year allocation.

10. **For information only-** The Recipient will be requesting from the Office of AIDS, Part B to move \$10,975 from the Medical Case Management Service to the Mental Health Service, both core services. In addition, to move \$4,000 into the Medical Transportation Service category, a support service category.

Jake Bradley-Rowe explained that the executive committee decided to have a 2nd Reallocation this year due to issues with the carryover request.

Richard Benavidez motioned to accept the Recipient's recommendations for Reallocation as they were presented. Liane Bruckstein seconded the motion. Discussion ensued and members thanked Chelle the Recipient for working so quickly and diligently on this. It was discussed that these numbers included all of the TGA including the rural counties as well as the Sexual Health Clinic and that most agencies were consulted either during the Executive Committee meeting or through email. After discussion concluded the motion passed with a majority and moved to Council.

Approve: Dennis, Jake, Liane, Melissa, Richard, Ronnie

Oppose:

Abstain: Chelle

Topic	Minutes
Technical Assistance	If in need of technical assistance, members can reach out to the Council Chair, Richard Benavidez, or Council Staff for assistance.
Adjournment	10:20 a.m.