

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

February 22nd, 2023
10 am-12 pm

Meeting Location: Via Teleconference. No in-person meeting.

Facilitator: Richard Benavidez, Council Chair

Scribe: Danielle Caravella, County Staff

Council Member Attendees via Teleconference: David Contreras, Dennis Poupart, Josh Kooman, Judy Vang, Kane Ortega, Kelly Gluckman, Kristina Kendricks-Clark, Melissa Willett, Michael Ungeheuer, Minerva Reid, Richard Benavidez, Ronnie Miranda, Steve Austin, Tracy Thomas, and Zach B.

Members Excused: Chelle Gossett, Jake Bradley- Rowe, Kaye Pulupa, and Shy Brown

Members Absent: Beth Valentine, Christopher Kendrick- Stafford, Keshia Lynch, and Melody Law

Guests: Zach Reau-Gilead, Lenore Gotelli – Rx HealthCare, Clarmundo Sullivan – GRS, Dr. Demisha Burns – WORLD, and Shaila Faulkner – AETC, LaShawna Scardina- HRS

Topic	Minutes
Welcome, Introductions, and Announcements	<p>The meeting began at 10:03 a.m.</p> <p>Richard Benavidez shared that Chelle Gossett and Paula Gammell from the county could not be on the call today due to other engagements. Beginning in April a staffing agency will be taking over the administrative duties of the Planning Council and will be paid for using the Ryan White Part A 10% administrative funding.</p>
Public Comments-Agenda Items	No public comments were made.
February 2023 Agenda*	Melissa Willett motioned to accept the February 2023 agenda as presented and Kristina Kendricks-Clark seconded the motion. The motion was passed with a majority. Please see the meeting roll call voting on page 9.
Minutes of January 2023*	<p>Dennis Poupart motioned to accept the Minutes of the January 2023 meeting as presented and was seconded by Zach B. Richard Benavidez noted that Tracy Thomas was not included in the meeting minutes under members absent and needed to be added back in to them. He also noted an error on page 7, line 3, it says "The FY23 HIV HSPC Meeting Schedule" and should read "The FY23 HHSPC Meeting Schedule". Dennis Poupart amended his motion to accept the January 2023 minutes with the changes made and Zach B. seconded the amended motion. The motion passed with a majority. Please see the meeting roll call voting on page 9.</p>
State Office of AIDS (OA) February 2023 Update	<p>Danielle Caravella presented the February 2023 OA Voice updates.</p> <p><u>Strategy A: Improve Pre-Exposure Prophylaxis (PrEP Utilization)</u> There are now 200 PrEP-AP enrollment sites. The link to the PrEP-AP Provider Network is at the bottom of page 3 and client data is on page 5.</p> <p><u>Strategy J: Increase Rates of Insurance/Benefits Coverage for PLWH or on PrEP</u> The number of ADAP clients enrolled in an ADAP Insurance Program is on</p>

<ul style="list-style-type: none"> ➤ HRSA Part A Ending the Epidemic Update 	<p>locations to reach our unhoused populations. LeRoy Blea from the State Office of AIDS will be presenting next month on the CA Integrated State Plan.</p> <p>HRSA Part A Ending the Epidemic Update The Sexual Health Clinic has on-boarded new providers and is providing HIV services at least 2 full days a week. Richard shared that he got to meet the new Part A project officer and believes they will have a good working relationship moving forward.</p>
<p>Committee Updates</p> <ul style="list-style-type: none"> ➤ Reflectiveness ➤ Meeting Frequency* 	<p>Administrative Assessment Committee: The next meeting will be on June 15th, 2023 for the FY22 year-end assessment.</p> <p>Affected Communities Committee: Zach B. advised that ACC did meet this month. ACC reported they had a successful community outreach event on January 10th with 12 participants. Zach Reau, a community liaison presented a training, and food was provided. ACC will be conducting a second event on March 8th at 6 pm at the LGBT center. The topics for this event will focus on HIV among Black/African Americans as well as Women and Girls. The purpose of these events is to engage the affected community and provide relevant information.</p> <p>Current reflectiveness is at 39.1%.</p> <p>Executive Committee: Richard Benavidez shared that the Executive Committee met last week and had an extensive discussion regarding returning to in-person meetings. The Executive Committee acknowledges that meeting in person will require additional time from members due to travel and that attendance may be affected. Because of this, committees are evaluating their meeting frequency to determine if their current schedule is viable for the effectiveness of their committee. As an Executive Committee, their main purpose is to review anything that comes out of the committee work groups before they go to</p>

	<p>the Planning Council. They also approve the agendas for the upcoming Planning Council meetings. The agenda is on a set template and does not regularly change, and is approved before each Council Meeting. The Executive Committee is proposing to the Council that Exec change their meeting frequency to match the PAC meeting frequency, which meets in the months of March, May, July, September, and January. Zach B. motioned to change the Executive Committee meeting frequency to correspond with the PAC meeting schedule. The Executive Committee would meet in the months of March, May, July, September, and January. Steve Austin seconded the motion. There was a discussion revolving around quorum and if there was a common issue of not having a quorum for meetings. It was discussed that it has happened in the past but is not common. The motion passed with a majority. Please see the meeting roll call voting on page 9.</p>
<p>Presentation on Diversity and Equity</p>	<p>Judy Vang from the AIDS Education & Training Center welcomed Dr. Demisha Burns - Ph.D., MSW to present "Diversity & Equity: I Hear You Talking, But Your Actions Seem To Speak Louder..."</p> <p>After completion of the presentation participants would be able to:</p> <ol style="list-style-type: none"> 1. Identify what diversity and equity are and the importance of them both. 2. Identify the difference between equality and something being equitable. 3. Explain the importance of identifying and acknowledging our own implicit biases in addition to the power of our minds and how it can impact the work we do with each other and the communities we serve. 4. Share at least one tool that will help us be intentional in creating a diverse and equitable environment for everyone.

Committee Updates	<p>Priorities and Allocations: Richard Benavidez shared that PAC did not meet this month as Reallocation was done at the December meeting. PAC is scheduled to meet on Wednesday, March 1st at 9 am, however, the normally scheduled room is unavailable, Jake is on vacation, and Chelle has a conflict. Chelle wanted Richard to share that PAC needs to revisit its FY23 Allocations and possibly make some changes. Options include postponing the meeting by a week, a month, or waiting until the May meeting. Melissa indicated she would like to meet in April if there is business that needs to be conducted. Danielle confirmed that there is business that needs to be conducted and would recommend not waiting until May to meet. It was agreed that the next PAC meeting will be on April 5th at 9 AM.</p> <p>Quality Advisory Committee (QAC): Kristina Kendricks-Clark shared that QAC did not meet this month as they meet quarterly next meet on March 7th.</p> <p>Needs Assessment Committee: Ronnie Miranda shared that NAC did not meet this month as they meet quarterly. They next meet on March 7th. There were 191 needs assessments submitted to Lili, the county’s consultant who analyzes the data and writes the report. A big thank you to all of the providers that helped get these completed.</p> <p>Governance: Nothing to report. Michael did share that he will be retiring and his replacement will be attending the next Council Meeting.</p>
Binder Updates	Binder updates will be coming in the next month or so.
Return to In-Person Meetings	Richard Benavidez shared his memo on returning to in-person meetings for all Committee and Council meetings. Because of the restrictions of the Brown Act, a hybrid option would not be doable logistically. Rick Heyer the county expert on the Brown Act was consulted to determine the best steps moving forward, and it was decided that in person only meetings were going to be the best option. This will be effective March 1 st , and the meetings will be held at 4600 Broadway, Sacramento, CA 95820. This is

	<p>known as the county Primary Care building, it is also where the Sexual Health Clinic is located. The meetings will be held on the 2nd floor in the community/conference room and masks will be required.</p>
Public Comment-Non-Agenda Items	<p>Kristina Kendricks-Clark shared that Harm Reduction Services' phone lines and internet are currently down, if you need to reach them, please call them on their cellphones.</p> <p>Clarmundo Sullivan wanted to give a shout-out to One Community Health for their National Black HIV Awareness Day event in the Oak Park community. He thought that it was very successful and enjoyed that there were positive speakers who spoke about their lived experiences, several informative vendors, as well as testing opportunities.</p> <p>Richard Benavidez shared that there will be a Black Resource Fair and BBQ in conjunction with Black History Month on March 18th at Sac High School from 11 am – 3 pm. There will be job readiness, free haircuts, games, family fun, City Boys BBQ, face painting, and 20 community partners will be present.</p> <p>Steve Austin shared that Healing Waters will be having an open house at Southside park on Sunday, March 5th at 1 pm and will be recruiting members. Strength in Numbers will be partnering with them for this open house.</p> <p>Minerva Reid inquired about getting some more information on the injectable medication for HIV and if it was available here in Sacramento. Danielle indicated she would do some research and get back to the Council as a whole with more information.</p>
Technical Assistance Needs	<p>Please address all questions and/or concerns to Richard Benavidez or Kristina Kendricks-Clark.</p>
Adjournment	<p>The meeting adjourned at 11:43 AM Next meeting: March 22nd, 2023</p>

County of Sacramento - Ryan White CARE Program
Sacramento TGA HIV Health Services Planning Council

Meeting Date: 2/22/2023

Seated Members	Signature	Agency/Affiliation
Beth Valentine	Absent	Volunteers of America
Chelle Gossett	Excused	Sacramento County Public Health
Christopher Kendrick-Stafford	Absent	N/A
David Contreras	Teleconference	SHRA
Dennis Poupart	Teleconference	N/A
Jake Bradley-Rowe	Excused	Sunburst Projects
Joshua Kooman	Teleconference	N/A
Judy Vang	Teleconference	AIDS Education and Training Center
Kaye Pulupa	Excused	California State Office of AIDS
Kane Ortega	Teleconference	N/A
Kelly Gluckman	Teleconference	OCH
Keshia Lynch	Absent	OCH
Kristina Kendricks-Clark	Teleconference	Harm Reduction Services
Melissa Willett	Teleconference	Sierra Foothills AIDS Foundation
Melody Law	Absent	Sacramento County Public Health
Michael Ungeheuer	Teleconference	County of El Dorado Public Health
Minerva Reid	Teleconference	N/A
Richard Benavidez	Teleconference	Sierra Foothills AIDS Foundation
Ronnie Miranda	Teleconference	N/A
Shy Brown	Excused	Peach Tree Health
Steve Austin	Teleconference	N/A
Tracy Thomas	Teleconference	N/A
Zachary B.	Teleconference	N/A
Staff: Paula Gammell	Excused	Sacramento County Public Health
Staff: Danielle Caravella	Teleconference	Sacramento County Public Health

Meeting Date: 2/22/2023

Guests:	Signature	Agency/Affiliation
Zach Reau	Teleconference	Gilead
Lenore Gotelli	Teleconference	RX Healthcare
Clarmundo Sullivan	Teleconference	GRS
LaShawna Scardina	Teleconference	HRS
Dr. Burns	Teleconference	WORLD
Shaila Faulkner	Teleconference	AETC

County of Sacramento - Ryan White CARE Program
Sacramento TGA HIV Health Services Planning Council

Meeting Date: 02/22/2023

	Agenda			Minutes			December Part A Monthly Exec Meeting Frequency								
	Approve	Oppose	Abstain	Approve	Oppose	Abstain	Approve	Oppose	Abstain	Approve	Oppose	Abstain	Approve	Oppose	Abstain
Seated Members															
Beth Valentine															
Chelle Gossett															
Christopher Kendrick Stafford															
David Contreras	x			x			x			x					
Dennis Poupart	x			x			x			x					
Jake Bradley-Rowe															
Joshua Kooman	x			x			x			x					
Judy Vang	x			x			x			x					
Kaye Pulupa															
Kane Ortega	x					x	x			x					
Kelly Gluckman	x			x			x			x					
Keshia Lynch															
Kristina Kendricks-Clark	x			x			x			x					
Melissa Willett	x			x			x			x					
Melody Law															
Michael Ungeheuer	x					x	x			x					
Minerva Reid				x			x			x					
Richard Benavidez	x			x			x			x					
Ronnie Miranda			x	x			x			x					
Shy Brown															
Steve Austin	x			x			x			x					
Tracy Thomas	x					x	x			x					
Zachary B.	x			x			x			x					

Motion Melissa Willett Dennis Poupart Dennis Poupart Zach B.
 Second Kristina Kendricks-Clark Zach B. Richard Benavidez Steve Austin

 Amended Motion Dennis Poupart
 Amended Second Zach B.