

# HIV HEALTH SERVICES PLANNING COUNCIL – Needs Assessment Committee (NAC)

## Meeting Minutes

March 7, 2023, 3:00 p.m. to 4:30 p.m.

### Meeting Location:

4600 Broadway, Sacramento, CA 95820 Community/Conference Room 2020

**Facilitator:** Richard Benavidez – Council Chair

**Scribe:** Danielle Caravella, County Staff

### Committee Member Attendees:

- Richard Benavidez, Dennis Poupart, and Kristina Kendricks-Clark

**Members Excused:** Jake Bradley-Rowe and Ronnie Miranda

**Members Absent:** Josh Kooman

**Guests:** N/A

Topic	Minutes	Vote
Welcome and Introductions	The meeting began at 3:12 p.m.	N/A



Topic	Minutes	Vote
	committee did in meeting their goals in the 2022 fiscal year.	
FY23 NAC Overview*	The FY23 Overview was presented for review and approval. Richard Benavidez motioned to accept the FY23 Overview as presented, and Kristina Kendricks-Clark seconded the motion. After discussion, it was decided to remove the contact info at the top of the page since it was stated later in the document. Dennis Poupart made an amended motion to accept the document with the changes discussed and Richard Benavidez seconded the amended motion. The motion passed with a majority.	Approved: <i>Benavidez, Poupart, and Kendricks-Clark</i> Opposed: N/A Abstain: N/A
FY23 NAC Work Plan*	The FY23 NAC Work Plan was presented for review and approval. Kristina Kendricks-Clark motioned to accept the work plan as presented and Richard Benavidez seconded the motion. The motion passed with a majority.	Approved: <i>Benavidez, Poupart, and Kendricks-Clark</i> Opposed: N/A Abstain: N/A
Public Comments-Non-Agenda Items	N/A	N/A
Technical Assistance	If in need of Technical Assistance regarding Committee activities, please contact the Council Chair Richard Benavidez, or Kristina Kendricks-Clark, Council Vice Chair.	N/A
Adjournment	Adjourned: 3:21 p.m.      Next meeting: June 6th, 2023	N/A