## **HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)**

## **Meeting Minutes**

June 6, 2023, 10:00 a.m. to 12:00 p.m.

## **Meeting Location:**

4600 Broadway Sacramento

**Facilitator**: Jake Bradley-Rowe, Chair

**Council Staff**: Angelina Olweny

## **Committee Member Attendees:**

Dennis Poupart, Jake Bradley-Rowe, Liane Bruckstein, Lenore Gotelli Melissa Willett, Richard Benavidez, Ronnie Miranda, Tami Emslie, Zach Basler.

County Staff: Danielle Caravella

**Members Excused:** 

Members Absent: Josh Kooman, Keshia Lynch

**Guests:** Jessica Lara

Topic	Minutes								
Welcome, Introductions and, Announcements	Meeting starts at 9:06 AM Introductions were made. No announcements								
Public Comments- Agenda Items	None								
Agenda Review*	The June agenda was reviewed. Zach Basler motioned to approve the agenda as presented. Richard Benavidez seconded the motion.								
	Approve: Jake Bradley-Rowe, Dennis Poupart, Liane Bruckstein, Melissa Willet, Richard Benavidez, Tami Emslie, Zach Basler. Oppose: N/A Abstain: N/A								
Minutes Review*	Liane Bruckstein motioned to accept the May minutes as presented and Dennis Poupart seconded the motion.								
	Approve: Jake Bradley-Rowe, Dennis Poupart, Liane Bruckstein, Melissa Willet, Richard Benavidez, Zachary Basler. Oppose: N/A Abstain: Tami Emslie								
COI	Committee members completed the Conflict of Interest Document which was shared and reviewed during the meeting.								
FY24 Service Priorities*	The FY24 Service Priorities were discussed to be set and voted on. The most recent Needs Assessment provided information based on the client's reported needs. The committee discussed priorities for service needs. HRSA requires prioritization of every need even if it is not funded.								

Topic	Minutes							
	Jake discussed that because provider's do not have fully executed contracts there is no information on current demands and if there is overspending in any categories, representing an increased demand/need for that service. The recommendation was to leave service priorities the same as 2023 priorities because the committee put a lot of thought into consumers' needs when they determined those rankings and made quite a few changes to prior years. The agreement was that if there is a need to revisit service priorities the committee can revisit them when FY24 allocations are discussed to ensure they are in line data as presented.  The fiscal priorities have to be submitted with the grant application that the county submit October. Richard Benavidez noted that the PAC's top 5 service categories are the same as needs in the Needs Assessment Report. Richard Benavidez motioned to accept the FY24 Serv Priorities as discussed, and Liane Bruckstein seconded the motion. Committee members vote each service category. Attached is a spreadsheet with the vote by each committee members							
PAC Overview*	The committee reviewed the PAC Overview document. The meeting schedule was discussed and it was revised to have no PAC meeting in July. Liane Bruckstein motioned to accept the PAC overview with the revised meeting schedule. Melissa Willet seconded the motion.  Approve: Jake Bradley-Rowe, Dennis Poupart, Liane Bruckstein, Melissa Willet, Richard Benavidez, Tami Emslie, Zach Basler Oppose: N/A Abstain: N/A							
Technical Assistance	For technical assistance reach out to Richard Benavidez							
Public Comment Non-agenda items	No public comment							

Topic	Minutes
Adjournment	9:38 AM

		Service Category	Jake Brad	lley-	Chelle Go	ssett	Denn	is Poupart	Jos	h Kooman	Kes	hia Ly	nch	Lend	re Gotel	lli	Liane Bruck	stein	Melissa Wi	llett		ichard	Ronnie Mir	anda		mi Emslie		Zach B.
FY23 Priority	FY24 Priority		Appro Oppose	Absta	Appro Oppos	Absta	Appro	Oppose Absta	Appro	Oppose Absta	Appro	Oppose	Absta	Appro	Oppose At	bsta in	Appro ve Oppose	Absta	Appro Oppose	Absta	Appro	Oppose Abst	Appro Oppose	Absta	Appro	Oppose Ab	sta Appro	Oppose Absta
1	FIIOIILV	Ambulatory/Outpatient Medical Care	1		ve		1		ve	- "	ve			VE			1	- "	Ve	- 111	1	"	Ve		1	,	1	
2		AIDS Pharmaceutical Assistance	1				1										q		1		1				1		1	
3		Health Insurance Premium Payments	1				1										1		1		1				1		1	
4		Oral Health Care	1				1										1		1		1				1		1	
5		Medical Case Management Services (including Pediatric Treatment Adherence Counseling )		1			1											1	1		1					:	1 1	
6		Case Management (Non-Medical)		1			1										1		1		1				1		1	
7		Food Bank/Home Delivered Meals		1			1											1	1		1				1		1	
8		Mental Health Services		1			1										1		1		1				1		1	
9		Psycho-Social Support	1				1										1		1		1				1		1	
10		Medical Transportation Services		1			1											1	1		1					:	1 1	
11		Substance Abuse Services - Outpatient	1				1										1		1		1				1		1	
12		Substance Abuse Services – Residential	1				1										1		1		1				1		1	
13		Housing Assistance	1				1										1		1		1				1		1	
14		Child Care Services		1			1										1		1		1				1		1	
15		Emergency Financial Assistance		1			1											1	1		1				1		1	
16		Medical Nutritional Therapy	1				1										1		1		1				1		1	
17		Health Education Risk Reduction	1				1										1		1		1				1		1	
18		Outreach Services	1				1										1		1		1				1		1	
19		Outreach MAI Services	1				1										1		1		1				1		1	
20		Linguistic Services	1				1										1		1		1				1		1	
21		Home & Community Bsed Health Services	1				1										1		1		1				1		1	
22		Home Health Care	1				1										1		1						1		1	
23		Hospice	1				1										1		1		1				1		_	
24		Legal Servies	1				1										1		1		1				1		1	
25		Permanency Planning	1				1										1		1		1				1		1	
26		Referral for Health Care & Support Services	1				1										1		1		1				1		1	
27		Rehabilitation Services	1				1										1		1		1				1		1	
28		Respite Care	1				1										1		1		1				1		1	
29		ADAP/Prescription Medications		1			1										1		1		1				1		1	
30		Early Intervention Services	1				1										1		1		1				1		1	