

## **HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)**

### **Meeting Minutes**

September 6, 2023, 9:00 a.m. to 11:00 p.m.

### **Meeting Location:**

4600 Broadway Sacramento

**Facilitator:** Jake Bradley-Rowe, Committee Chair

**Council Staff:** Angelina Olweny

**Committee Member Attendees:** Chelle Gossett, Dennis Poupart, Jake Bradley-Rowe, Liane Bruckstein, Melissa Willett, Richard Benavidez, Tami Emslie, Zach Basler

**County Staff:** Danielle Caravella

**Members Excused:** Keshia Lynch, Lenore Gotelli

**Members Absent:** Josh Kooman

**Guests:** Carolyn Buck, Rick Burton

Topic	Minutes
Welcome, Introductions and, Announcements	Meeting and introductions started at 9:07 AM There is an HIV and Aging ACC Community Conversation event on September 20 at the LGBT Center. There is an HIV and Aging Conference on September 18 happening at the Hyatt Downtown.
Public Comments- Agenda Items	N/A
Agenda Review*  Minutes Review*	<p>The September agenda was presented for review and approval. Zach Basler motioned to approve the agenda as presented and Dennis Poupart seconded the motion. The motion passed with a majority</p> <p>Approve: Chelle Gossett, Dennis Poupart, Jake Bradley-Rowe, Liane Bruckstein, Melissa Willet, Richard Benavidez, Tami Emslie, Zach Basler Oppose: N/A Abstain: N/A</p> <p>The August minutes were presented for review and approval. Richard Benavidez motioned to approve the minutes as presented with a second from Melissa Willett. Chelle Gossett stated that under the section on FY23 Carryover Allocations on Page 3, the amount requested for Medical Case Management services was \$75,079 and not \$75,179. Also, the amount requested for the Minority AIDS Initiative Medical Case Management Program was rounded up to \$3,033. Richard Benavidez motioned to accept the amended minutes and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Approve: Chelle Gossett, Jake Bradley-Rowe, Liane Bruckstein Melissa Willet, Richard Benavidez, Tami Emslie, Zach Basler Oppose: N/A Abstain: Dennis Poupart</p>

Topic	Minutes
FY24 Allocations*	<p>Jake Bradley-Rowe stated committee member’s conflicts of interest before the discussion on FY24 Allocations.</p> <p>For the FY24 allocations, there can be a request up to 5% more than what was awarded in the prior year. With a 5 percent increase, the total grant amount that can be requested comes to \$3,098,033. The Planning Council has to vote on the allocations before the grant application is submitted on October 2, 2023.</p> <p>Providers reported that Mental Health continues to be an underfunded category. Non-Medical Case Management, Health Insurance Premiums, and Medical Nutritional Therapy also need more funding. Discussion surrounded what categories needed additional funding during carryover and where it would need to be moved during reallocation to make the best decisions for FY24 funding.</p> <p>A combined total of \$20,000 in additional funding was allocated to rural counties for FY24. In Placer County, \$6,000 was allocated for Emergency Financial Assistance, \$6,000 was allocated for Medical Case Management and \$1,500 was allocated for transportation. In Eldorado County, \$2,000 was allocated for Emergency Financial Assistance, \$4,000 for Medical Case Management and \$500 for transportation.</p> <p>In Sacramento County, there was a \$20,000 reduction in Residential Substance Abuse Services compared to FY23. \$12,750 was added to the Health Insurance Premiums category and an addition of \$50,000 to Medical Case Management. \$27,775 was the increase allocated for Mental Health Services, and Non-Medical Case Management received an increase of \$40,000. There was a \$17,000 increase in Medical Nutritional Therapy.</p> <p>Zach Basler motioned to accept the FY24 allocations as discussed and Liane Bruckstein seconded the motion. The motion passed with a majority. See vote sheet for details.</p> <p>Chelle Gossett explained that the committee could vote on having a 75/25 waiver for Core Medical services to be applied for in the grant application. Without this waiver, additional supplemental and Carryover funding could be lost if the TGA did not spend at least 75% on core services by the end of the fiscal year.</p>

Topic	Minutes
	<p>Zach Basler motioned to accept the addition of the 75/25 Core Medical Services waiver for FY24 in the current grant application and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Approve: Chelle Gossett, Jake Bradley-Rowe, Liane Bruckstein Melissa Willet, Richard Benavidez, Tami Emslie, Zach Basler  Oppose: N/A  Abstain: Dennis Poupart</p>
Public Comment Non-agenda items	<p>Patients were experiencing long wait times at the OCH Pharmacy and a backlog of unfilled prescription orders. A representative from OCH explained that the organization was migrating to a new software system at the pharmacy. The new system is expected to be more efficient in allowing patients to fill their prescriptions.</p> <p>It was pointed out that some patients who are unhoused, don't have phones, or are computer illiterate will not be able to benefit from the new pharmacy system that uses technology to fill prescriptions. A suggestion given was to have a how-to guide that case managers can use to ensure that their clients continue to have access to services even as the new system is adopted.</p> <p>The Providers Caucus meeting will be on Thursday, September 7, 10:00am -12:00 pm</p>
Technical Assistance	For technical assistance reach out to Richard Benavidez.
Adjournment	10:47 AM