

## **HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)**

### **Meeting Minutes**

October 11, 2023, 9:00 a.m. to 11:00 p.m.

### **Meeting Location:**

4600 Broadway Sacramento

**Facilitator:** Jake Bradley-Rowe, Chair

**Council Staff:** Angelina Olweny

**Committee Member Attendees:** Chelle Gossett, Dennis Poupart, Jake Bradley-Rowe, Keisha Lynch, Lenore Gotelli, Liane Bruckstein, Mellissa Willett, Richard Benavidez, Tami Emslie

**County Staff:** Danielle Caravella, Paula Gammell, Alexa Bunton

**Members Excused:**

**Members Absent:** Josh Kooman

**Guests:** Carolyn Buck, Sashi Jit, Clarmundo Sullivan

Topic	Minutes
Welcome, Introductions and, Announcements	Meeting and introductions started at 9:00 AM The next Community Conversation is focused on Latinx and HIV. It is on October 12 at 6:00PM at the LGBT Center. The National Coming Out Day is today.
Public Comments- Agenda Items	N/A
Agenda Review*	<p>The October agenda was presented for review and approval. Richard Benavidez motioned to approve the agenda as presented and Melissa Willet seconded the motion. The motion passed with a majority.</p> <p>Approve: Chelle Gossett, Dennis Poupart, Jake Bradley-Rowe, Lenore Gotelli, Liane Bruckstein, Melissa Willett, Richard Benavidez, Tami Emslie  Oppose: N/A  Abstain: N/A</p>
Minutes Review*	<p>September minutes were presented for review and approval. Melissa Willet motioned to accept the minutes as presented and Dennis Poupart seconded the motion. The motion passed with a majority.</p> <p>Approve: Chelle Gossett, Dennis Poupart, Jake Bradley-Rowe, Lenore Gotelli, Liane Bruckstein, Melissa Willett, Richard Benavidez, Tami Emslie  Oppose: N/A  Abstain: N/A</p>

Topic	Minutes
Reallocation Memo*	<p data-bbox="451 228 1289 261">Committee members stated their Conflicts of Interest.</p> <p data-bbox="451 305 1911 493">The Reallocation Memo was presented for review and approval. The requests for Reallocation were for \$111,256. The Recipient determined \$96,136 was justified for reallocation. The difference in the amount was covered with carryover funding. The determination for available funding was based on trending the current expenditures for the remainder of the contract and requests from subrecipients.</p> <p data-bbox="451 537 1944 605">Using the total funds available for reallocation, \$96,136, please see the Recipient recommendations as follows:</p> <ol data-bbox="562 649 1944 1377" style="list-style-type: none"> <li data-bbox="562 649 1944 760">1. Reallocate (\$21,194) from the Outpatient Ambulatory Care Service category in Sacramento County, a core service that has some service categories with the overall service that are underspending by 11% in the current year allocation to date.</li> <li data-bbox="562 803 1944 914">2. Reallocate \$10,600 to the Health Insurance Premium &amp; Copayment Assistance Service category, a support service that is overspending in both the rural and Sacramento counties.</li> <li data-bbox="562 958 1944 1026">3. Reallocate (\$30,558) from the Oral Health Care Service category in Sacramento County, a core service that underspending by 19%.</li> <li data-bbox="562 1070 1944 1258">4. Reallocate a total of \$24,937 to the Medical Case Management Service category, a core service that is overspending the current year allocation. There will be a reduction for (\$9,448) for one agency. With the carryover added in this category, funding trended to run out before the end of the contract period at current spending rates.</li> <li data-bbox="562 1302 1944 1377">5. Reallocate \$11,890 to the Non-Medical Case Management Service category, a support service that is still overspending. With the carryover added in this category,</li> </ol>

Topic	Minutes
	<p>funding trended to run out before the end of the contract period at current spending rates.</p> <ol style="list-style-type: none"> <li data-bbox="548 310 1944 418">6. Reallocate \$27,796 to the Mental Health Service category, a core service that is overspending by 10.5%. There has increased need for this service. More providers have had to be added to accommodate the client need.</li> <li data-bbox="564 467 1944 576">7. Reallocate \$7,965 to Medical Transportation Service category, a support service category that is slightly underspending. There will be a reduction of (\$500) for one agency.</li> <li data-bbox="564 625 1944 734">8. Reallocate (\$28,500) from the Substance Abuse-Residential category, a support service category. This category is under spending by 100% in the current year allocation to date.</li> <li data-bbox="564 782 1944 891">9. Reallocate (\$6,785) from the Childcare Service category, a support service category. At current spending rates, this category will continue to underspend in the category.</li> <li data-bbox="548 940 1944 1049">10. Reallocate \$3,849 to the Emergency Financial Assistance Service category, a core service. There will be a reduction of (\$1,151) for one agency. There is a need for an increase in this service in the rural counties.</li> <li data-bbox="548 1097 1944 1206">11. <b>For information only</b>-Recipient will be requesting from Office of AIDS, Part B to move \$6,000 from the Food Service to the Medical Transportation, both support services.</li> </ol>

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	<p>A question was raised about Oral Healthcare which is underspent. The invoices have been submitted, but there is a pending contract requirement before invoices can be processed. There was a question posed on mental health funding needs. The response was that the analysis tools used pro-rated the average monthly expenditures to date to determine anticipated monthly expenditures for the remainder of the fiscal year.</p> <p>There was an additional \$15,120 that was requested for reallocation but was covered by Carryover Allocations.</p> <p>Richard Benavidez motioned to accept the reallocations recommendations with no changes and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Approve: Dennis Poupart, Jake Bradley-Rowe, Lenore Gotelli, Liane Bruckstein, Melissa Willett, Richard Benavidez, Keshia Lynch, Tami Emslie  Oppose: N/A  Abstain: Chelle Gossett</p>
Public Comment Non-agenda items	N/A
Technical Assistance	For technical assistance reach out to Richard Benavidez.
Adjournment	9:21 AM