

HIV HEALTH SERVICES PLANNING COUNCIL Executive Committee

Meeting Minutes

May 9, 2024, 3:00 p.m. to 5:00 p.m.

Meeting Location:

Sacramento Sexual Health Center, 4600 Broadway, Conference Room 2020, Sacramento, CA 95820

Facilitator: Kristina Kendricks-Clark – Council Vice Chair

Scribe: Angelina Olweny – Council Staff

Committee Member Attendees:

Chelle Gossett – Recipient, Jake Bradley-Rowe –PAC Chair, Kelly Gluckman – QAC Chair, Melissa Willett – AdAC Chair, Zach Basler – ACC Chair

County Staff: Paula Gammell

Members Excused: Richard Benavidez – Council Chair, Ronnie Miranda – NAC Chair, Michael Ungeheuer – Governance Chair

Members Absent: N/A

Topic	Minutes
Welcome, Introductions, and Announcements	<p>The meeting began at 3:09 p.m. NorCal AIDS Cycle (NCAC) is next week. NCAC is looking for volunteers to assist at the event on Sunday.</p> <p>The Skills Building Symposium will focus on HIV Mental Health and Aging. It will be held in Campbell on June 5.</p> <p>The Collaboration and Care Conference on Aging and Thriving Beyond HIV will be held on September 18-20 in San Diego.</p> <p>The HIV Community Conversation is on May 29, 6:00 PM – 7:00 PM. The meeting</p> <p>Sacramento Pride is on June 8-9. Placer Pride is on May 18. Davis Pride is on June 1. Elk Grove Pride is on June 15.</p> <p>Sunburst Projects has an open house on June 26, from 5:00 PM – 7:00 PM.</p>
Public Comments-Agenda Items	<p>Committee members were reminded to limit side conversations during committee meetings and Council meetings.</p>
May 2024 Agenda Review*	<p>The May agenda was presented for review and approval.</p> <p>Jake Bradley-Rowe motioned to accept the agenda as presented and Zach Basler seconded the motion. The motion passed with a majority.</p>

Topic	Minutes
	<p>Accept: Chelle Gossett, Jake Bradley-Rowe, Kelly Gluckman, Kristina Kendricks-Clark, Melissa Willett, Zach Basler</p> <p>Oppose: N/A Abstain: N/A</p>
<p>March 2024 Minutes Review*</p>	<p>The March minutes were presented for review and approval. Jake Bradley-Rowe motioned to accept the agenda as presented and Melissa Willett seconded the motion.</p> <p>Kelly Gluckman should be included as an attendee in the March minutes.</p> <p>Zach Basler motioned to accept the agenda with the changes made and Kelly Gluckman seconded the motion. The motion passed with a majority.</p> <p>Accept: Chelle Gossett, Jake Bradley-Rowe, Kelly Gluckman, Kristina Kendricks-Clark, Melissa Willett, Zach Basler Oppose: N/A Abstain: N/A</p>
<p>Committee/Work Group Updates</p> <ul style="list-style-type: none"> ➤ Administrative Assessment Committee (AdAC) 	<p>There were a few changes to the AdAC Assessment document. On page 7-part 5i, the term negotiated was changed to initiated. On page 8-part 6h, the sentence should read "All stages of the reallocation process are completed as required by the Council approved PAC 002 Policies and Procedures". On page 11-part 9a, the word "made" was changed to "initiated".</p>

Topic	Minutes
<p>➤ Affected Communities Committee (ACC)</p>	<p>Jake Bradley-Rowe motioned to accept the AdAC assessment document with the changes made and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Accept: Jake Bradley-Rowe, Kelly Gluckman, Kristina Kendricks-Clark, Melissa Willett, Zach Basler Oppose: N/A Abstain: Chelle Gossett</p> <p>The executive committee recommended that the three scoring criteria that the Administrative Assessment Committee should use is "Standard Met and Exceeded, "Standard Met," and "Standard Not Met". The rating "Standard Met at Minimum" will be phased out and will not be used in the mid-year FY24 Administrative Assessment.</p> <p>Zach Basler motioned to accept the modified scoring criteria and Jake Bradley-Rowe seconded the motion. The motion passed with a majority.</p> <p>Accept: Jake Bradley-Rowe, Kelly Gluckman, Kristina Kendricks-Clark, Melissa Willett, Zach Basler Oppose: N/A Abstain: Chelle Gossett</p> <p>ACC did not meet in May.</p>

Topic	Minutes
<ul style="list-style-type: none"> <li data-bbox="226 266 495 293">➤ Reflectiveness <li data-bbox="226 461 537 602">➤ Priorities and Allocations (PAC) FY25 Service Priorities* <li data-bbox="226 1117 491 1144">➤ PAC Workplan 	<p data-bbox="611 266 1835 407">ACC is looking to fill the Native American seat, the transgender seat with individuals receiving Ryan White Part A Services. They are also looking to recruit members from the BIPOC community who receive Ryan White Part A Services.</p> <p data-bbox="611 461 1856 760">The FY25 Service Priorities were presented for review and approval. PAC selected Medical Case Management as the top service category because the recipients of Ryan White Part A services need a medical case manager before they can qualify to receive related Ryan White Part A services. Non-Medical Case Management was the second core category, Ambulatory/Outpatient Medical Care was third, Oral Health Care was the fourth core service and Mental Health Services was the fifth core service. The committee ranked twenty-four additional service categories based on need.</p> <p data-bbox="611 808 1801 878">Zach Basler motioned to accept the FY25 Service Categories and Kristina Kendricks-Clark seconded the motion. The motion passed with a majority.</p> <p data-bbox="611 927 1864 997">Accept: Jake Bradley-Rowe, Kelly Gluckman, Kristina Kendricks-Clark, Melissa Willett, Zach Basler</p> <p data-bbox="611 1003 814 1031">Oppose: N/A</p> <p data-bbox="611 1037 989 1065">Abstain: Chelle Gossett</p> <p data-bbox="611 1117 1864 1263">The FY24 Work Plan was presented for informational purposes. The Work Plan outlined the activities for the current fiscal year and selected strategies from the California Integrated HIV Prevention and Care Plan that apply to the work of the PAC Committee. The next PAC meeting is on June 12.</p>

Topic	Minutes
<ul style="list-style-type: none"> <li data-bbox="205 266 548 337">➤ Quality Advisory Committee (QAC) <li data-bbox="205 537 562 609">➤ Needs Assessment Committee (NAC) <li data-bbox="205 760 562 799">➤ Ad Hoc Workgroup <li data-bbox="205 1068 457 1107">➤ Governance 	<p data-bbox="606 266 1881 451">QAC voted to use the MediCal-Dental program standards to determine the dental services that will be covered by the Sacramento TGA Ryan White Part A program. The committee is also working on updating the Housing Standard and Emergency Financial Assistance (EFA) Standard. The next meeting is on June 4.</p> <p data-bbox="606 537 1881 646">NAC met in May. A final Needs Assessment will be presented to NAC for a final review at the meeting in June. The report will be shared with the Planning Council for review.</p> <p data-bbox="606 732 1839 841">The Work Group is working to determine if there are Dental Programs in the Sacramento region that can provide free dental services to Ryan White recipients that are not covered by the Ryan White Part A program.</p> <p data-bbox="606 889 1839 998">A few committee members will attend the Sacramento Pride event to gather information from participating organizations and make connections to create awareness about the Planning Council.</p> <p data-bbox="606 1078 1031 1117">There are no new updates</p>
<p data-bbox="163 1170 583 1242">Set Planning Council Agenda for May 29, 2024</p>	<p data-bbox="606 1166 1881 1274">The May planning council agenda was presented for review and approval. Zach Basler motioned to accept the agenda as presented and Jake Bradley-Rowe seconded the motion.</p> <p data-bbox="606 1323 1881 1393">The following changes were made: The presentation that will take place at the meeting in May is the Mechanics of</p>

Topic	Minutes
	<p>the Planning Council. The CPG elections should be listed as an action item under CPG/STI updates. SOA Ending the Epidemic will be removed. QAC and NAC Work Plans will be included in the Committee updates.</p> <p>Zach Basler motioned to accept the agenda with the changes made and Kristina Kendricks-Clark seconded the motion. The motion passed with a majority.</p> <p>Accept: Chelle Gossett, Jake Bradley-Rowe, Kelly Gluckman, Kristina Kendricks-Clark, Melissa Willett, Zach Basler. Oppose: N/A Abstain: N/A</p>
Technical Assistance	Reach out to Kristina Kendricks-Clark if you need technical assistance.
Public Comment	N/A
Adjournment	The meeting adjourned at 5:01 p.m.