

Sacramento County
Department of Health Services
HIV Health Services Planning Council
QAC Communities Committee
June 4, 2024

HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

Meeting Minutes

June 4, 2024, 2:00 p.m. to 3:00 p.m.

Meeting Location:

4600 Broadway, Sacramento, CA 95820
Community/Conference Room 2020

Facilitator: Kelly Gluckman, Chair

Scribe: Angelina Olweny, Council Staff

Committee Member Attendees:

- Jake Bradley-Rowe, Kelly Gluckman, Melissa Willett

Members Absent/Excused: Richard Benavidez

County Staff: Danielle Caravella, Paula Gammell, Chelle Gossett

Guests: N/A

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Topic	Minutes
Welcome, Introductions and, Announcements	<p>Welcome, and introductions began at 2:06 PM</p> <p>There were no announcements</p>
Public Comments- Action Items	N/A
Agenda Review*	<p>The June agenda was presented for review and approval. Kelly Gluckman motioned to accept the agenda as presented and Melissa Willett seconded the motion. The QAC committee self-assessment discussion was added to the agenda. Kelly Gluckman motioned to accept the agenda as presented and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Accept: Kelly Gluckman, Melissa Willett Oppose: N/A Abstain: N/A</p>
May Minutes Review*	<p>The May minutes were presented for review and approval. Kelly Gluckman motioned to accept the agenda as presented and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Accept: Kelly Gluckman, Melissa Willett Oppose: N/A Abstain: N/A</p>

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Oral Health Service Standard*	<p>The Oral Health Service Standard was presented for review and approval. Jake Bradley-Rowe motioned to accept the oral health standard as presented and Melissa Willett seconded the motion.</p> <p>Sections of the oral health service standard were revised to state that agreements between the subrecipient and dental providers should be followed before providing services to the client.</p> <p>Jake Bradley-Rowe motioned to accept the amended oral health service standard with the changes made and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Accept: Jake Bradley-Rowe, Kelly Gluckman, Melissa Willett. Oppose: N/A Abstain: N/A</p>
Housing Service Standard*	<p>The housing service standards were presented for review and approval. Melissa Willett motioned to accept the housing service standards as presented and Jake Bradley-Rowe seconded the motion. The motion passed with a majority.</p> <p>Accept: Jake Bradley-Rowe, Kelly Gluckman, Melissa Willett. Oppose: N/A Abstain: N/A</p>
Emergency Financial Assistance (EFA)*	<p>The EFA service standard was presented for review and approval. Jake Bradley-Rowe motioned to accept the EFA service standard as presented and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Accept: Jake Bradley-Rowe, Kelly Gluckman, Melissa Willett. Oppose: N/A</p>

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	Abstain: N/A
Postcard Survey Report	The recipient received 812 survey responses. The responses are weighted because a rating scale of 1-5 was used to collect responses. Committee members were asked to read the report provided in the meeting packet.
Client Satisfaction Report	The Client Satisfaction survey report was shared with committee members. The client satisfaction survey allows clients to rate the services they receive from agencies. The recipient received 42 responses.
Public Comments	N/A
Technical Assistance	For technical assistance, reach out to Kelly Gluckman or Danielle Caravella.
Adjournment	3:08 PM