

Sacramento County  
Department of Health Services  
HIV Health Services Planning Council  
June 26, 2024

**HIV HEALTH SERVICES PLANNING COUNCIL**

**Meeting Minutes**

June 26, 2024 10:00 a.m. to 12:00 p.m.

**Facilitator:** Jake Bradley-Rowe, PAC Chair

**Scribe:** Angelina Olweny, Council Staff

**Council Member Attendees:**

Arturo Jackson III, Aaron Armer, Chelle Gossett, Christopher Kendrick-Stafford, Clarmundo Sullivan, Jake Bradley-Rowe, Jasmine Montes, Kane Ortega, Kelly Gluckman, Keisha Lynch, MacArthur Flournoy, Melissa Willett, Ronnie Miranda, Scott Fong, Steve Austin, Troy Stermer, Zach Basler.

**Members Excused:** Austin Green, Kaye Pulupa, Kristina Kendricks-Clark, Lenore Gotelli, Melody Law, Minerva Reid, Richard Benavidez, Yingjia Huang

**Absent:** Brad Bartholomai

**Guests:** Everardo Alvizo, Kiera Burbige, Michelle Monroe

**County Staff:** Danielle Caravella, Paula Gammell, Alexa Bunton

Sacramento County  
 Department of Health Services  
 HIV Health Services Planning Council  
 June 26, 2024

<b>Topic</b>	<b>Minutes</b>
<p>Welcome, Introductions and Announcements</p>	<p>Welcome and Introductions began at 10:02 AM.            Sunburst Project has an open house today from 5:00PM -7:00PM.</p> <p>June 27 is National HIV Testing Day. Sunburst Projects will have a testing event in partnership with the Sacramento County from 10:00 AM -7:00 PM. COVID-19, MPOX, and flu vaccines will also be available.</p> <p>UCSF is conducting a clinical study on injectable PrEP. Community members can participate in the study from 12:00 PM- 4:00 PM at the LGBT Center on June 26.</p> <p>UCSF is also testing an app that will help case manage newly diagnosed individuals with HIV.</p> <p>OCH is partnering with Walgreens on Stockton Blvd to conduct free HIV testing on National HIV testing.</p> <p>The San Francisco gay pride event parade on Sunday, June 30.</p> <p>The City of Sacramento has a campaign to document LGBTQ history over the past years. The City is encouraging community members to share their stories and testimonials.</p>
<p>Public Comments- Action Items</p>	<p>N/A</p>
<p>Agenda Review*</p>	<p>The June agenda was presented for review and approval. Zach Basler motioned to accept the agenda as presented and Melissa Willett seconded the motion. The following changes were made:            Jake Bradley-Rowe will be listed as the facilitator.</p>

Sacramento County  
Department of Health Services  
HIV Health Services Planning Council  
June 26, 2024

Minutes Review*	<p>There will be no FY24 fiscal report to present. There will be no presentation on Homelessness and Housing. Jake Bradley-Rowe will give the Needs Assessment Committee update.</p> <p>Zach Basler motioned to accept the agenda with the changes made and Melissa Willet seconded the motion. The motion passed with a majority. See the vote sheet for details</p> <p>The May minutes were presented for review and approval. Kane Ortega motioned to accept the minutes as presented and Zach Basler seconded the motion. The following changes were made: Keshia Lynch should be listed as an attendee at the meeting. Aaron Armer had an excused absence. Steve Austin wasn't present at the last meeting.</p> <p>On page 3 under Part A Fiscal Reports, the sentence should read "Part A unexpended funds were within 5%". Under Part B Fiscal report, the sentence should read "Outreach MAI will be reallocated to the AIDS Drug Assistance Program (ADAP) as the state and will no longer be available for use by recipients and sub-recipients".</p> <p>Under HRSA Ending the Epidemic, the sentence should clarify that the number of clients served by the Ending the HIV Epidemic (EHE) funding continues to increase annually.</p> <p>Under the ACC Update, the statement should read "The committee is looking for Ryan White Part A clients to participate in the Planning Council".</p> <p>Under PAC updates, the word "service category" in the first paragraph should be replaced with "priorities". And the second paragraph should read "Lenore Gotelli motioned to accept the recommendations as presented but to move Mental Health Services to the fourth priority and Oral Health as the fifth priority."</p>
-----------------	---

Sacramento County  
 Department of Health Services  
 HIV Health Services Planning Council  
 June 26, 2024

	<p>MacArthur Flournoy motioned to accept the minutes with the changes made and Kelly Gluckman seconded the motion. The motion passed with a majority. See the vote sheet for details.</p>
<p>CPG/HIV/STI Prevention Updates          CPG Elections</p>	<p>California Planning Group (CPG) had a conference on June 8-10.</p> <p>The CPG is an advisory body to the State Office of AIDS (SOA). The CPG meeting is an opportunity for community advocates and leaders to meet with the SOA to highlight priorities and issues faced by People Living with HIV (PLWH). Additionally, there is a discussion about resources that can assist PLWH.</p> <p>John Soto was voted as the new CPG leader at the conference.</p> <p>CPG is looking to have more youth representation ages 18-24. Council members were asked to share information about the CPG so that more youth could participate. The conference highlighted workforce burnout and the need for a new workforce that includes individuals with lived experiences. There was a recommendation to relax job qualifications so that individuals with lived experiences can enter the workforce.</p> <p>Other highlights from the conference include the federal government’s change from using the word “AIDS” to “Advanced HIV Disease”. There was also a recommendation to have a more inclusive word instead of stakeholder to describe partners involved in providing services to PLWH and preventing the spread of HIV.</p>
<p>FY23 Annual Progress Report</p>	<p>The annual progress report was presented for review. The report highlighted that the Sacramento Ryan White Program served 195 new patients who hadn’t sought HIV Health Services before.</p> <p>There was a 6.2% decrease in patients served in FY23 compared to FY22.</p>

Sacramento County  
 Department of Health Services  
 HIV Health Services Planning Council  
 June 26, 2024

<p>HRSA Ending the Epidemic</p>	<p>A notice of funding opportunity (NOFO) will be released this summer as part of HRSA Ending the Epidemic.</p>
<p>Committee Updates AdAC</p> <p>Affected Communities Committee (ACC)</p> <p>Community Presentations</p> <p>Reflectiveness</p> <p>Priorities and Allocations Committee (PAC)</p> <p>FY25 Allocations*</p>	<p>The AdAC report determined that the Recipient met and exceeded expectations when providing services.</p> <p>ACC is working on developing a mission and vision statement for the Planning Council. The annual HIV Update session has been reintroduced. Dr. Troia is scheduled to give an update on HIV Epidemic. ACC is partnering with Gilead to sponsor the event. The event is open to case managers and clients.</p> <p>The last Community Conversation focused on Transgender community. ACC is looking to increase attendance at Community Conversation meetings. They are exploring different ways to increase participation.</p> <p>New Planning Council members interested in the mentorship program were asked to reach out to Zach Basler.</p> <p>Reflectiveness is at 29%. The committee is looking for Ryan White Part A clients to participate in the Planning Council. The Native American seat and the Pediatric seat are open.</p> <p>PAC reviewed the allocations for FY25 and made recommendations that aligned with service</p>

Sacramento County  
 Department of Health Services  
 HIV Health Services Planning Council  
 June 26, 2024

<p>FY24 Service Directives*</p>	<p>categories that needed an increase or decrease in funding based on funding allocations from the previous fiscal year and a projected 5% increase in funding. Ronnie Miranda motioned to accept recommendations from the PAC committee and Zach Basler seconded the motion. The motion passed with a majority. Council members voted by line item. The voting document is attached.</p> <p>PAC reviewed and adopted language that guides providers and recipients on how funding and services should be delivered or used in the current fiscal year. Kelly Gluckman motioned to accept the recommendations and Zach Basler seconded the motion. The motion passed with a majority. See the vote sheet for details</p>
<p>FY24 Carryover*</p>	<p>PAC accepted the carryover funding of \$34,414 and recommended that the funding should be allocated to case management and MAI case management. Ronnie Miranda motioned to accept the recommendations and Kelly Gluckman seconded the motion. The motion passed with a majority. See vote sheet for details.</p>
<p>Quality Advisory Committee (QAC)</p> <p>Oral Health Service Standard*</p>	<p>Zach Basler motioned to accept the QAC approved oral health service standards and Melissa Willett seconded the motion. Following the discussion on the oral health service standards, Zach Basler motioned to table the discussion until the next QAC meeting and MacArthur Flournoy seconded the motion. The motion passed with a majority. See vote sheet for details</p>

Sacramento County  
 Department of Health Services  
 HIV Health Services Planning Council  
 June 26, 2024

<p>Housing Service Standard*</p>	<p>Zach Basler motioned to accept the housing service standards that were approved by the Quality Advisory Committee and Melissa Willett seconded the motion. The motion passed with a majority. The Council recommended that any standard that has a cap should be reviewed annually to account for varying costs each year. Zach Basler motioned to accept the annual review of the housing service standard and Kelly Gluckman seconded the motion. The motion passed with a majority. See vote sheet for details.</p>
<p>Emergency Financial Assistance Service Standard (EFA)*</p>	<p>Zach Basler motioned accept the EFA service standards that were approved by the Quality Advisory Committee and MacArthur Flournoy seconded the motion. It was pointed out that the signature page should be changed to Kristina Kendricks-Clark. Zach Basler motioned to accept the service standards with the changes made and MacArthur Flournoy seconded the motion. The motion passed with a majority. See vote sheet for details.</p>
<p>Needs Assessment Committee (NAC)</p>	<p>A summary of the Needs Assessment Report was provided. The Needs Assessment focused on people living with HIV over the age of 50. The report was developed using data from FY22-FY23 Needs Assessment survey. 64% of respondents of this survey ages 50 years and older.</p> <p>Overall, the report found that clients have access to the majority of the main HIV health services.</p> <p>The data shows that the population between the ages of 50-59 has a much higher unmet need for housing compared to seniors over the age of 60.</p> <p>A few of the recommendations to improve service delivery include decreasing knowledge barriers, and adopting quality improvement measures.</p>
<p>Executive Committee</p>	<p>The executive committee recommended the the July planning council meeting should be canceled because there would be not business to conduct. Zach Basler motioned to accept the recommendation and Ronnie Miranda seconded the motion. The motion passed with a majority.</p>

Sacramento County  
 Department of Health Services  
 HIV Health Services Planning Council  
 June 26, 2024

Ad Hoc	Ad Hoc had the last meeting in June. Ad Hoc recommended having targeted discussions on oral health and housing in future meetings.
Governance	Governance is working to update the bylaws.
Meeting Extension	A point of order was called to extend the Planning Council meeting by 30 minutes. Ronnie Miranda motioned to extend the meeting and Melissa Willett seconded the motion. The motion passed with a majority. See the vote sheet for details.
Binder Updates	The service standards will be updated the binder which will be updated on the Sacramento County TGA website.
Public Comments Non-Agenda Items	The availability of food vouchers from various providers was brought up.  There was also a suggestion to put time limits on various planning council discussion topics so that there is adequate time to cover all topics.
Tech Assistance	For technical assistance, reach out to Jake Bradley-Rowe or Danielle Caravella.
Adjournment	12:28 AM



Sacramento County  
 Department of Health Services  
 HIV Health Services Planning Council  
 June 26, 2024

Meeting Date: 6/26/24																																	
	Agenda			Minutes			Oral Health Standard			Housing Service Standard			Vote to review cap annually for housing standard			EFA			FY25 Allocations			FY24 Service Directive			FY24 Carryover Funding			Canceling July Council Meeting			Vote to extend meeting by 30 m		
	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Oppose	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Oppose	Abstain	Approve	Oppose	Abstain	Approve	Oppose	Abstain	Approve	Oppose	Abstain			
<b>Seated Members</b>																																	
Arturo Jackson III	X			X			X			X			X			X														X			
Austin Green																																	
Aaron Armer	X			X			X			X			X			X						X			X				X				
Brad Bartholomai																																	
Chelle Gossett	X			X					X			X					X							X			X		X				
Christopher Kendrick Stafford	X			X			X		X	X		X			X		X					X			X		X		X				
Clamundo Sullivan	X			X					X	X		X			X		X					X			X		X		X				
Jake Bradley-Rowe	X			X			X			X		X			X		X					X			X		X		X				
Jasmine Montes	X			X			X			X		X			X		X					X			X		X		X				
Kave Pulupa																																	
Kane Ortega	X			X																													
Kelly Gluckman	X			X		X	X			X		X			X		X						X			X		X		X			
Keshia Lynch							X			X		X			X		X						X			X		X		X			
Kristina Kendricks-Clark																																	
Lenore Gotelli																																	
MacArthur Flournoy	X			X			X			X		X			X		X						X			X		X		X			
Melissa Willett	X			X					X	X		X			X		X						X			X		X		X			
Melody Law																														X			
Michael Ungeheuer																																	
Minerva Reid																																	
Richard Benavidez																																	
Ronnie Miranda	X			X			X			X		X			X		X						X			X		X		X			
Scott Fong	X			X			X			X		X			X		X						X			X		X		X			
Steve Austin	X					X	X			X		X			X		X						X			X		X		X			
Troy Stermer	X			X			X			X		X			X		X						X			X		X		X			
Yingjia Huang	X			X						X		X			X		X																
Zach Basler	X			X			X			X		X			X		X						X			X		X		X			
Motion	Basler			Ortega			Basler			Basler			Basler			Basler			Miranda			Gluckman			Miranda			Basler			Miranda		
Second	Willett			Basler			Willett			Willett			Gluckman			Fluornoy			Basler			Basler			Gluckman			Miranda			Willett		
Amended Motion	Basler			Fluornoy			Basler																										
Amended Second	Willett			Gluckman			Fluornoy																										

Sacramento County  
Department of Health Services  
HIV Health Services Planning Council  
June 26, 2024

Sacramento County  
Department of Health Services  
HIV Health Services Planning Council  
June 26, 2024