

Sacramento County
Department of Health Services
HIV Health Services Planning Council
Needs Assessment Committee
September 3, 2024

HIV HEALTH SERVICES PLANNING COUNCIL – Needs Assessment Committee (NAC)

Meeting Minutes

September 3, 2024, 3:00 p.m. to 4:30 p.m.

Meeting Location:

4600 Broadway, Sacramento, CA 95820 Community/Conference Room 2020

Facilitator: Richard Benavidez

Scribe: Angelina Olweny, Council Staff

Committee Member Attendees: Kelly Gluckman, Lenore Gotelli, Richard Benavidez

Members Excused: Melissa Willett

County Staff: Danielle Caravella, Paula Gammell, Chelle Gossett

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Topic	Minutes
Welcome, Introductions and, Announcements	<p>Welcome and introductions began at 3:43 PM</p> <p>There were no announcements</p>
Public Comments- Agenda Items	N/A
Agenda Review*	<p>The September agenda was presented for review and approval. Richard Benavidez motioned to accept the agenda and Lenore Gotelli seconded the motion. The motion passed with a majority.</p> <p>Approve: Kelly Gluckman, Lenore Gotelli, Richard Benavidez. Oppose: N/A Abstain: N/A</p>
Minutes Review*	<p>The June minutes were presented for review and approval. Lenore Gotelli motioned to accept the agenda as presented and Kelly Gluckman seconded the motion.</p> <p>Kelly Gluckman should be listed as the facilitator of the previous NAC meeting. The statement under agenda review should read "Kelly Gluckman will act as the chair of the meeting".</p> <p>Kelly Gluckman motioned to accept the agenda with the changes made and Lenore Gotelli seconded the motion. The motion passed with a majority.</p> <p>Approve: Kelly Gluckman, Lenore Gotelli, Richard Benavidez. Oppose: N/A Abstain: N/A</p>

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Topic	Minutes
FY24 Needs Assessment	<p>The committee agreed to conduct a FY24 Needs Assessment on the disparities in HIV Care. The recommended format is to have clients submit bubbled responses to the survey questions.</p> <p>A suggestion is to have the Recipient share questionnaire samples at an AdHoc meeting.</p>
Public Comments- Non-agenda items	N/A
Technical Assistance	For technical assistance reach out to Richard Benavidez
Adjournment	4:24 PM