

Sacramento County  
Department of Health Services  
HIV Health Services Planning Council  
September 25, 2024

**HIV HEALTH SERVICES PLANNING COUNCIL**

**Meeting Minutes**

September 25, 2024 10:00 a.m. to 12:00 p.m.

**Facilitator:** Richard Benavidez, Council Chair

**Scribe:** Angelina Olweny, Council Staff

**Council Member Attendees:**

Aaron Armer, Arturo Jackson III, Austin Green, Chelle Gossett, Clarmundo Sullivan, Everardo Alvizo, Jake Bradley-Rowe, Jasmine Montes, Kelly Gluckman, Kristina Kendricks-Clark, Kane Ortega, MacArthur Flournoy, Richard Benavidez, Ronnie Miranda, Scott Fong, Steve Austin, Troy Stermer, Zach Basler

**Members Excused:** Heather Orchard, Kaye Pulupa, Keshia Lynch, Melody Law, Yingjia Huang, Lenore Gotelli, Minerva Reid, Christopher Kendrick-Stafford, Paula Gammell, Melissa Willett,

**Absent:** N/A

**Guests:** Carolyn Buck, Sashi Jit, Shannon Shaw, Roxanne Gaedkeke, Dennis Torres, Natalie Runner, Charlotte Marrs, Ronnie Natalie, Victoria Fam, Mugunth Nandagopal

**County Staff:** Danielle Caravella, Alexa Bunton

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<b>Topic</b>	<b>Minutes</b>
<p>Welcome, Introductions and Announcements</p>	<p>The meeting began at 10:03 AM.</p> <p>Council members were reminded to follow Roberts' Rules of order and the code of ethics during meeting discussions.</p> <p>The HIV Annual Review is on October 3 at Clunie Community Center.</p> <p>NorCal AIDS Cycle has a social kick-off event on October 1, 6:00 PM - 8:00 PM at Hop Gardens Taproom on Franklin Blvd.</p> <p>Pumpkin Peddle is a fall ride through the Delta on October 20.</p> <p>A National Latino AIDS Awareness event will be held at La Familia Counseling Center on Saturday, October 19.</p> <p>Strength in Numbers HIV Support group meets virtually three times a month on Monday and in person on the second Monday of the month.</p> <p>Golden Rule Services will celebrate its 25th anniversary on February 1, 2025.</p> <p>The Ending Syndemic Symposium is taking place from September 30 – October 1.</p> <p>Open Arms Shelter has postponed its official opening to early October.</p> <p>Dr. Chawla from OCH will give a presentation titled Keeping People in Care; Supporting HIV Care through a person-centered approach at the house caucus on Thursday, October 26.</p>

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Public Comments- Action Items	N/A
Agenda Review*          Minutes Review*	<p>The September agenda was presented for review and approval. Kane Ortega motioned to accept the agenda as presented and McArthur Flournoy seconded the motion. The discussion on the new Sacramento-TGA website was added as an agenda item. Kane Ortega motioned to accept the agenda with the changes made and Kelly Gluckman seconded the motion. The motion passed with a majority. See vote sheet for details.</p> <p>The August minutes were presented for review and approval. Zach Basler motioned to accept the agenda as presented and Kelly Gluckman seconded the motion. The following changes were made:                  Oswaldo Arias name should reflect that Arias is his last name.                  On page 4 under CPG/STI updates, the sentence should read "Kyle Lafferty is the county staff member who will lead the prevention department"</p> <p>Under AdAC, the word "makes" should be replaced with "meets".                  Zach Basler motioned to accept the minutes with the changes made and Jake Bradley-Rowe seconded the motion. The motion passed with a majority. See vote sheet for details.</p>
Housing and Homelessness	Yvonne Rodriguez gave a presentation on homelessness and housing that focused on the programs and services provided by Sacramento County Department of Homelessness Services and Housing.
CPG/HIV/STI Prevention Updates CPG Elections	<p>Prevention update - The County clinic is hiring a new Health Educator II. The Health Educator will support PrEP and PEP navigation services through the initiation increase and retention grant. The goal is to reach individuals who are at a higher risk of HIV infection.</p> <p>The HIV Early Response Team (HEART) is working on priority caseloads of newly diagnosed individuals and removing people who are out of care because they no longer live in the jurisdiction.</p>

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	<p>The Collaboration and Care Conference on HIV and Aging stressed the importance of intergenerational partnerships between the youth and the older population to help tell their stories.</p>
<p>FY24 Part A July Monthly Report</p>	<p>The FY24 Part A July Monthly report was presented for review and approval. Expenditures should be at 41.7% through July 31. The overall expenditure for El Dorado County is 43.5% and the overall expenditure for Placer County is 43.3%. The overall expenditure for the Sacramento TGA is 39.03%. Recipient Administration expenditures are at 37.80%. Jake Bradley-Rowe motioned to accept the July Part A monthly report as presented and Kelly Gluckman seconded the motion. The motion passed with a majority. See the vote sheet for details.</p>
<p>FY24 Part B July Monthly Report</p>	<p>The FY24 Part B July Monthly report was presented for informational purposes. Expenditures should be at 33% through July 31. Yolo County spent 27% of their allocations. Sacramento County spent 34.7%. The overall expenditure was 33.8% for the Transitional Grant Area (TGA)</p>
<p>HRSA Ending the Epidemic</p>	<p>The Recipient is working on an FY25 compete grant and a Part A compete grant due in October. The Recipient obtained feedback from community stakeholders and clients on barriers to care and communities most impacted by HIV as part of the Ending the HIV Epidemic (EHE) grant application process.</p>
<p>Committee Updates</p> <p>AdAC</p> <p>Affected Communities Committee (ACC) Community Presentations</p>	<p>AdAC meets twice a year. AdAC met in June and will meet in November to review the second half in the contract year.</p> <p>The Community Conversation on HIV and Aging that happened last Tuesday was well attended. The next ACC meeting is on October 7.</p>

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<p>Reflectiveness</p>	<p>Reflectiveness is at 28% with a few new members pending. The committee is looking to fill the Native American seat and is actively recruiting clients receiving Ryan White Part A services. An ACC seat is also open.</p>
<p>Website Update</p>	<p>ACC voted to build a new Sacramento TGA website last year. The planning council received and reviewed the three bids for building a new website. Richard Benavidez motioned to accept Isaiah Baiseri's proposal to build a new Sacramento TGA website and Austin Green seconded the motion. The motion passed with a majority. The new website will be managed by the county.</p>
<p>Priorities and Allocations Committee (PAC)</p>	<p>PAC met to review the Recipient's FY24 reallocation recommendations. PAC voted to approve the recommendations. Zach Basler motioned to accept the FY24 reallocation recommendations and Kane Ortega seconded the motion. The Planning Council voted by line item for each recommendation. The motion passed with a majority. See the vote sheet for details.</p>
<p>Quality Advisory Committee (QAC)</p>	<p>QAC voted to approve the Oral Health Service Standard and the Childcare Service Standard. The Planning Council reviewed both standards. The discussion on the Oral Health Service Standard centered on increasing the annual cap for oral health services for consumers. Further discussion highlighted that the overall funding for oral health services is limited and the QAC committee determined that a cap of \$1800 per client will enable a larger number of Ryan White Part A recipients to receive oral health services. Exceptions on the \$1800 cap are made on a case-by-case basis.</p> <p>Jake Bradley-Rowe motioned to accept the Oral Health Service Standard as presented and Austin Green seconded the motion. The motion passed with a majority.</p> <p>The Childcare Service Standard was presented for review and approval. Richard Benavidez motioned to accept the Childcare Service Standard as presented and McArthur Flournoy seconded the motion. The motion passed with a majority. See the vote sheet for details.</p>

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<p>Needs Assessment Committee (NAC)</p> <p>Ad Hoc Work Group</p> <p>Executive Committee</p> <p>Governance</p>	<p>The committee will review the Food Bank and Home Delivered Meals Service Standard, Transportation Service Standard, and Mental Health Service Standard at future meetings. The QAC chair encouraged members interested in contributing to the discussion on revising the service standards to attend the QAC meetings.</p> <p>The NAC chair position is open. The council chair requested council members interested in assuming the chair position to submit their names for consideration. NAC approved a targeted survey on race and ethnicity and any disparities for FY24.</p> <p>The Ad Hoc committee is temporarily suspended. The Council will be informed if the committee resumes meetings.</p> <p>The executive committee acknowledged Ronnie Miranda's resignation as the NAC chair and reviewed the PAC FY24 reallocation recommendations.</p> <p>Michael Ungeheuer resigned as the Governance Chair. Jake Bradley-Rowe is the new governance chair.</p>
<p>Meeting Extension</p>	<p>A point of order was called to extend the meeting by 30 minutes. Ronnie Miranda motioned to extend the meeting and Jake Bradley-Rowe seconded the motion. The motion passed with a majority. See the vote sheet for details.</p>
<p>Binder Updates</p>	<p>There are no new updates.</p>
<p>Public Comments Non-Agenda Items</p>	<p>N/A</p>
<p>Tech Assistance</p>	<p>For technical assistance, reach out to Richard Benavidez.</p>

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Adjournment	12:30 PM
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Seated Members	Agenda			Minutes			July Part A Monthly Report			FY24 Reallocations			Oral Health Service Standard			Childcare Service Standard			Sac TGA website proposal			Extend meeting by 30 min			
	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Oppose	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain	
Arturo Jackson III	X			X			X																		
Austin Green	X					X	X						X			X			X					X	
Aaron Amer	X			X			X								X	X								X	
Brad Bartholomai																									
Chelle Gossett	X			X					X				X			X						X	X		
Christopher Kendrick Stafford																									
Clarmundo Sullivan	X			X			X																X		
Everardo Alvizo	X			X					X	See attached vote sheet					X	X						X	X		
Heather Orchard																									
Jake Bradley-Rowe	X			X			X						X			X			X				X		
Jasmine Montes	X			X			X								X				X				X		
Kaye Pulupa																									
Kane Ortega	X			X			X												X				X		
Kelly Gluckman	X			X			X								X	X						X	X		
Kashia Lynch																									
Kristina Kendrick-Clark							X												X						
Lenore Gote III																									
MacArthur Flournoy	X			X			X						X			X			X				X		
Melissa Willet																									
Melody Lav																									
Michael Ungerheuer																									
Minerva Reid																									
Richard Benavidez	X			X			X						X			X			X				X		
Ronnie Miranda	X					X	X						X			X			X				X		
Scott Fong	X			X			X						X			X			X				X		
Steve Austin	X			X			X						X			X			X				X		
Troy Stermer	X			X			X												X						X
Yingjia Huang																									
Zach Basler	X			X			X												X						
Motion	Ortega			Basler			Bradley-Rowe			Basler			Bradley-Rowe			Benavidez			Benavidez			Miranda			
Second	Flournoy			Gluckman			Gluckman			Ortega			Green			Flournoy			Green			Bradley-Rowe			
Amended Motion	Ortega			Basler																					
Amended Second	Gluckman			Bradley-Rowe																					



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