

Sacramento County
Department of Health Services
HIV Health Services Planning Council
January 22, 2025

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

January 22, 2025 10:00 a.m. to 12:00 p.m.

Facilitator: Richard Benavidez, Council Chair

Scribe: Angelina Olweny, Council Staff

Council Member Attendees:

Arturo Jackson III, Austin Green, Chelle Gossett, Christopher Kendrick-Stafford, Clarmundo Sullivan, Everardo Alvizo, Heather Orchard, Jake Bradley-Rowe, Jasmine Montes, Kaye Pulupa, Kelly Gluckman, Keshia Lynch, Kristina Kendricks-Clark, Lenore Gotelli, MacArthur Flournoy, Melissa Willett, Richard Benavidez, Ronnie Miranda, Scott Fong, Zach Basler

Members Excused: Aaron Armer, Melody Law, Minerva Reid, Oswaldo Arias, Troy Stermer, Yingjia Huang

Absent: Kane Ortega

Guests: Carolyn Buck, Keri Morgan, Charlotte Marrs

County Staff: Danielle Caravella, Paula Gammell, Alexa Bunton

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Topic	Minutes
Welcome, Introductions and Announcements	<p>The meeting began at 10:00 AM.</p> <p>The Continuum of Care was awarded \$40.4 million from the Department of Housing and Urban Development (HUD) to address homelessness.</p> <p>Golden Rule Services 25th-anniversary event is postponed to June 7, 2025.</p> <p>The Pacific AIDS Education and Training Center is hosting an Ending the HIV Epidemic training on Social Determinants of Health on February 27.</p>
Public Comments- Action Items	N/A
Agenda Review* Minutes Review*	<p>The January agenda was presented for review and approval. Ronnie Miranda motioned to accept the agenda as presented and Zach Basler seconded the motion. The motion passed with a majority. See the vote sheet for details.</p> <p>The December minutes were presented for review and approval. Lenore Gotelli motioned to accept the minutes as presented and Jake Bradley-Rowe seconded the motion.</p> <p>The following changes were made:</p> <p>Sal's last name should be included under the guest attendee list. On page 6 in the Executive Committee updates section, a period should be added after January 9 and at the end of the second to last paragraph.</p> <p>On page 4 in the discussion of the unobligated balance, commas should be added to the sentence so that it reads: "At the end of the fiscal year, after first spending carryover</p>

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	<p>funding, supplemental funding, and then formula award, the unobligated balance should not be more than 5%".</p> <p>On page 5 in the PAC updates section, the second sentence should have a period after the word spending.</p> <p>Zach Basler motioned to accept the minutes with the changes and Melissa Willett seconded the motion. The motion passed with a majority. See the vote sheet for details.</p>
<p>CPG/HIV/STI Prevention Updates CPG Elections</p>	<p>The California Planning Group has a Zoom call on January 23 to set goals for 2025.</p>
<p>FY24 Part A November Monthly Report</p> <p>FY24 Part B November Monthly Report</p> <p>HRSA Ending the Epidemic</p>	<p>The FY24 Part A November monthly report was presented for review and approval. Expenditures should be at 75% through November 30. Total expenditures in El Dorado County are at 70.0% and 69.7% in Placer County. Total expenditures in Sacramento County are at 73.4%. Total direct service expenditures are at 72.98%.</p> <p>Kristina Kendricks-Clark motioned to accept the Part A monthly report as presented and Austin Green seconded the motion. The motion passed with a majority. See the vote sheet for details.</p> <p>The FY24 Part B November Monthly Report was presented for informational purposes only. Expenditures should be at 66.7% through November 30. The total expenditures in Yolo County are at 57.0%. Expenditures in Sacramento are at 73.3%.</p> <p>The Recipient received a partial award of \$684,061. The Recipient hopes to receive the remainder of the award in the coming months.</p>

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FY24 Q3 Recipient Report	The Q3 Recipient report was shared with Council members. The executive summary was highlighted at the meeting. The summary details the number of clients served by the Sacramento TGA.
<p>Committee Updates</p> <p>Administrative and Assessment Committee (AdAC)</p> <p>Affected Communities Committee (ACC)</p> <p>Priorities and Allocations Committee (PAC)</p> <p>Executive Committee</p> <p>Quality Advisory Committee (QAC)</p>	<p>The next AdAC meeting is in June 2025. Council members need to sign a confidentiality agreement before attending the meeting.</p> <p>ACC meets on February 3. Reflectiveness is at 32.8%.</p> <p>PAC did not meet in January. The next meeting is on March 5.</p> <p>Council members were reminded to sign the member acknowledgement, code of conduct, and policies and procedures conflict of interest documents.</p> <p>The Transportation Service Standard was presented and reviewed for approval. MacArthur Flournoy motioned to accept the transportation service standard as presented and Melissa Willett seconded the motion. The motion passed with a majority. See the vote sheet for details.</p> <p>The discussion on renaming the service standards as Part A and Part B Service Standards was tabled for further discussion because Part A and Part B service standards have different federal poverty level guidelines.</p>

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<p>Needs Assessment Committee (NAC) Governance</p> <p>Governance Updates</p>	<p>Zach Basler motioned to table the discussion on renaming the service standards and Lenore Gotelli seconded the motion. The motion passed with a majority. See the vote sheet for details.</p> <p>The Needs Assessment survey will be distributed in March. Participants who complete the survey will be given a stipend. The next NAC meeting is on March 4.</p> <p>Jake Bradley-Rowe acknowledged the ACC committee for developing the Planning Council mission and vision statement. He suggested that both the mission and vision statements could be more succinct. The governance committee will consider whether the mission and vision statements can be updated with or without the Board of Supervisor's approval.</p>
<p>Binder Updates</p>	<p>The Transportation Service Standard will be added to the binder.</p>
<p>Public Comments Non-Agenda Items</p>	<p>The SHRA office reopened. Clients need to make appointments to be served.</p>
<p>Technical Assistance</p>	<p>For technical assistance, reach out to Richard Benavidez.</p>
<p>Adjournment</p>	<p>11:34 AM</p>

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Meeting Date: 1/22/25															
Seated Members	Agenda			Minutes			November Part A Monthly Report			Transportation Service Standard			Tabling Renaming Service Standards		
	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Oppose	Abstain	Approve	Opposed	Abstain
Arturo Jackson III	X			X			X			X			X		
Austin Green	X			X			X			X			X		
Aaron Armer															
Brad Bartholomai															
Chelle Gossett	X			X			X			X			X		
Christopher Kendrick Stafford	X			X			X			X			X		
Clarmundo Sullivan	X			X			X			X			X		
Everardo Alvizo	X			X			X			X			X		
Heather Orchard	X			X			X			X			X		
Jake Bradley-Rowe	X			X			X			X			X		
Jasmine Montes	X			X			X			X			X		
Kaye Pulupa			X			X			X			X			X
Kane Ortega															
Kelly Gluckman	X			X			X			X			X		
Keshia Lynch				X			X			X			X		
Kristina Kendrick-Clark	X			X			X			X			X		
Lenore Gotelli	X			X			X			X			X		
MacArthur Flournoy				X			X			X			X		
Melissa Willett	X			X			X			X			X		
Melody Law															
Minerva Reid															
Oswaldo Arias															
Richard Benavidez	X			X			X			X			X		
Ronnie Miranda	X			X			X			X			X		
Scott Fong	X			X			X			X			X		
Steve Austin															
Troy Stermer															
Yingjia Huang															
Zach Basler	X			X			X			X			X		
Motion	Miranda			Gotelli			Kendricks-Clark			Flournoy			Basler		
Second	Basler			Bradley-Rowe			Green			Willett			Gotelli		
Amended Motion				Basler											
Amended Second				Willett											