

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

March 5, 2025, 9:00 a.m. to 11:00 p.m.

Meeting Location:

4600 Broadway Sacramento, CA 95820

Facilitator: Jake Bradley-Rowe, Committee Chair

Council Staff: Angelina Olweny

Committee Member Attendees: Carolyn Buck, Jake Bradley-Rowe, Kristina Kendricks-Clark, Melissa Willett, Tami Emslie, Richard Benavidez, Zach Basler.

County Staff: Danielle Caravella, Alexa Bunton, Paula Gammell

Members Excused: Chelle Gossett, Clarmundo Sullivan, Keshia Lynch, Lenore Gotelli

Members Absent: N/A

Guests: Misty Miller

Topic	Minutes
	<p>Oppose: N/A Abstain: N/A</p>
FY25 Work Plan Draft	<p>The FY25 Work Plan was presented for review and approval. Zach Basler motioned to accept the FY25 Work Plan as presented and Richard Benavidez seconded the motion. The motion passed with a majority.</p> <p>Approve: Carolyn Buck, Jake Bradley-Rowe, Kristina Kendricks-Clark, Melissa Willett, Tami Emslie, Richard Benavidez, Zach Basler Oppose: N/A Abstain: N/A</p>
FY25 General Directives	<p>The FY25 General Directives were presented for review and approval.</p> <p>The General Directive will apply the financial eligibility requirements for various HIV Care Programs that will not exceed 600% of the federal poverty level per year.</p> <p>Kristina Kendricks-Clark motioned to accept the FY25 General Directive as presented and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Approve: Carolyn Buck, Jake Bradley-Rowe, Kristina Kendricks-Clark, Melissa Willett, Tami Emslie, Richard Benavidez, Zach Basler Oppose: N/A Abstain: N/A</p>
FY25 Service Directives	<p>The FY25 Service Directives were presented for review and approval.</p> <p>Zach Basler motioned to accept the FY25 Service Standard as presented and Richard Benavidez seconded the motion. The motion passed with a majority.</p> <p>Approve: Carolyn Buck, Jake Bradley-Rowe, Kristina Kendricks-Clark, Melissa Willett, Tami Emslie, Richard Benavidez, Zach Basler</p>

Topic	Minutes
	Oppose: N/A Abstain: N/A
PAC Self-assessment	Committee members were asked to complete and submit the self-assessment that reviews the PAC's activities in the last year.
Public Comment Non-agenda items	The advocacy event on HIV and Aging involves lobbying at the state capitol. Committee members were reminded that council members cannot participate in advocacy activities.
Technical Assistance	For technical assistance, reach out to Richard Benavidez.
Adjournment	9:48 AM